



Tay Road Bridge



**TAY ROAD BRIDGE JOINT BOARD**

**ANNUAL ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2025**

**UNAUDITED**

**JUNE 2025**

**TAY ROAD BRIDGE JOINT BOARD  
ANNUAL ACCOUNTS 2024/2025  
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## TAY ROAD BRIDGE JOINT BOARD MEMBERS AND OFFICIALS

Tay Road Bridge Joint Board ("the Board") comprises 12 elected members who are appointed by the three constituent local authorities to serve on the Board. Dundee City Council nominates 6 members, Angus Council has 1 member and Fife Council nominates the remaining 5 members. Following the Scottish Local Government Elections that were held in May 2022 it was agreed by the Board that Dundee City Council would continue to act as lead authority to the Board, and consequently, the Council are required to appoint officers to serve as officials of the Board. At the end of financial year 2024/2025, the Members and Officials of the Board were:

### Representing Dundee City Council

Councillor Fraser Macpherson (Vice-Chair)  
Councillor Lynne Short  
Councillor Ken Lynn  
Councillor Dorothy McHugh  
Councillor Steven Rome  
Councillor Wendy Scullin



### Representing Angus Council

Councillor Lloyd Melville



### Representing Fife Council

Councillor Gary Holt (Chair)  
Councillor Jonny Tepp  
Councillor Altany Craik  
Councillor Louise Kennedy-Dalby  
Councillor Alan Knox



### Bridge Manager

Mr Alan Hutchison BEng (Hons), MSc, CEng, FICE, MCIHT.

### Engineer

Mr Gary Brady, BEng (Hons), PGDip, CEng, FICE, MCIHT, Dundee City Council.

### Clerk

Mr Roger Mennie LLB (Hons), DipLP, Dundee City Council.

### Treasurer

Mr Paul Thomson, CPFA, Dundee City Council.

### Contact Details:

Tay Road Bridge Joint Board website: [www.tayroadbridge.co.uk](http://www.tayroadbridge.co.uk)

#### Bridge Manager

Bridge Office  
Marine Parade  
Dundee  
DD1 3JB  
01382 433044  
[alan.hutchison@  
tayroadbridge.co.uk](mailto:alan.hutchison@tayroadbridge.co.uk)

#### Engineer

c/o Dundee City Council  
City Development  
50 North Lindsay Street  
Dundee  
01382 433711  
[gary.brady@  
dundeecity.gov.uk](mailto:gary.brady@dundeecity.gov.uk)

#### Clerk

c/o Dundee City Council  
Corporate Services  
21 City Square  
Dundee  
01382 434202  
[roger.mennie@  
dundeecity.gov.uk](mailto:roger.mennie@dundeecity.gov.uk)

#### Treasurer

c/o Dundee City Council  
Corporate Services  
50 North Lindsay Street  
Dundee  
01382 433633  
[paul.thomson @  
dundeecity.gov.uk](mailto:paul.thomson@dundeecity.gov.uk)

# **TAY ROAD BRIDGE JOINT BOARD MANAGEMENT COMMENTARY**

## **Introduction**

We are pleased to present the Annual Accounts for Tay Road Bridge Joint Board ("the Board") for the year ended 31st March 2025. The accounts have been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2024/2025 ("the Code"). This Management Commentary provides a context for the annual accounts and an analysis of the financial performance during the year. The principal risks and uncertainties facing the Board are identified, together with the potential impact and actions being taken.

The Board was established by the Tay Road Bridge Order Confirmation Act 1962 to construct and maintain the Tay Road Bridge. This Order was superseded by the Tay Road Bridge Order Confirmation Act 1991 ("the 1991 Act"). The Board's Business Model has been set up to meet the requirements of the 1991 Act.

## **Staffing**

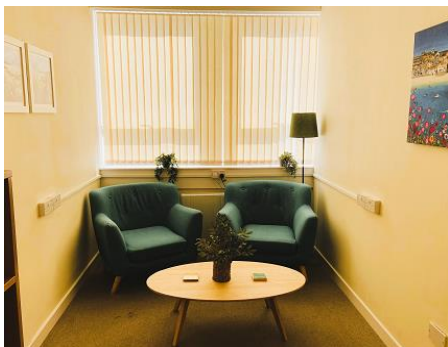
The Tay Road Bridge Joint Board currently employ nineteen members of staff in an establishment of twenty. The staffing compliment reduced to nineteen on 1 January 2025 following the retirement of the electrician.

Staffing report TRB 02 by the bridge manager was presented to the March 2025 Board. Within this report the bridge manager confirmed that he considered that the TRBJB had appropriate third-party contracts in place such that a replacement electrician would not be required. However, he requested that the post be kept vacant to allow a longer-term view of the role to be assessed. The Board agreed with this recommendation.

Report 02 also confirmed that the current Bridge Inspector had confirmed his wish to retire in December 2025. The Board agreed to the redesignation of the role of Bridge Inspector to that of Operations Lead to more accurately reflect the role undertaken. It was agreed that this change would help to ensure that suitable candidates could be attracted to replace the current Bridge Inspector. The Board also agreed that a new post of Operations Lead could be filled immediately to permit a suitable handover period before retiral of the Bridge Inspector on 31 December 2025. This post was advertised on My Job Scotland in April 2025.

It is pleasing to confirm that following interviews an internal appointment to the new role of Operations Lead was made with the promotion of an existing Operative, and as a result a further recruitment exercise has commenced to fill this newly vacated Operatives post. The new Operations Lead commences on 1 July 2025.

Once the new Operative is appointed, the Bridge will be staffed by fifteen operational shift workers and five standard Monday to Friday workers in a full establishment of twenty people.



In 2024 we created a private, quiet and comfortable space, the "Quiet Room", which is available for staff use when they need time to reflect. Within this room there is clear sign posting for the wellbeing services that we provide through our Occupational Health contract and for third sector support, if they prefer.

The Tay Road Bridge team all contribute to our aim of providing a safe and reliable journey for around 26,000 daily vehicle crossings, and for approximately two hundred daily active travel users on the shared path. Our staff undertake bridge inspections and maintenance, fleet management and administrative duties, alongside organising the safe recovery of broken-down vehicles and debris removal.

## **TAY ROAD BRIDGE JOINT BOARD MANAGEMENT COMMENTARY**

During 2024/25 we delivered the following training to help staff maintain confidence and competence in their individual roles:

- Impact Protection Vehicle (IPV) training
- Inspection Gantry training
- Emergency First Aid and more Advanced St Andrews first aid
- IOSH (Institute of Safety & Health) Managing Safely
- E-Learning covering:
  - Basic Fire Safety Awareness;
  - General Data Protection Regulations;
  - Equality, Human Rights and Fairness;
  - Poverty, Inequality and Health;
  - Freedom of Information;
  - Enhancing the Customer Experience;
  - Protect against Terrorism

### **Management Arrangements with Scottish Government**

During this period, the main point of contact with the Scottish Government continued to be the Trunk Road and Bus Operations Team of Transport Scotland. Virtual meetings have been held on a regular basis between Board Officers and officers from the Trunk Road and Bus Operations Team to discuss financial matters and future projects.

### **Strategic Plan and Performance Summary**

The Board's mission is to provide the travelling public with safe, reliable and efficient crossing of the river Tay through the operation, maintenance and improvement of the Tay Road Bridge. To support these aims a five-year Strategic Plan was introduced in December 2018 and updated in March 2025, which details five strategic goals to guide the Board.

1. Meeting User Expectations
2. Fiscally Sustainable
3. Transparent Governance and Clear Decision-Making Processes
4. A Modern, Diverse and Well-Trained Workforce
5. Quality and Standards

Key Performance Indicators (KPIs) are used to measure general performance and success in achieving these key priorities, and these are reported annually to the Board as part of the management commentary contained within the Annual Accounts. KPIs measured include:

Accidents and Incidents (Employees and members of the public)

- a) Lost Time (Employees)
- b) Bridge Traffic Lane Availability (reported quarterly as part of a separate report)
- c) Expenditure (reported as part of a separate report)
- d) Complaints and Questions

The Police are called to most of the Road Traffic Collision's (RTC's) on the bridge, when more than an exchange of insurance details is deemed appropriate. There were three accidents on the bridge in 2024, all occurring within the contraflow traffic management arrangement, which was in place on the northbound carriageway to facilitate the major upgrade works to the southbound carriageway. Two of the accidents resulted in damage to the bridge's vehicular barriers but no injuries were reported. However, one accident did result in a non-life-threatening injury to an individual and this resulted in attendance by the emergency services.

## TAY ROAD BRIDGE JOINT BOARD MANAGEMENT COMMENTARY



There has been one accident in 2025 when a near HGV blow over resulted in damage to the pedestrian railings and one lighting column.



In all cases the pedestrian railings and vehicular barriers have been repaired and subject to insurance claims. The lighting column is still to be replaced, and this will take place in 2025.





# TAY ROAD BRIDGE JOINT BOARD MANAGEMENT COMMENTARY

## Improvement Works in 2025



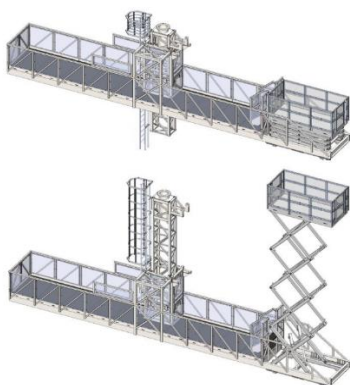
Major Improvement Works to Carriageway: Traffic users of the Tay Road Bridge have benefitted from completion of the major carriageway improvement works in 2024. The TRBJB's term consultant, WSP UK Ltd, were appointed in December 2019 to provide expert advice to the Board of the most cost-effective time and means to carry out total resurfacing and movement joint replacement. This culminated in March 2023 when the Board agreed to the appointment of Volker Stevin Ltd to deliver the project in two phases over two years (2023 and 2024).

In 2023 phase 1 northbound improvements were successfully completed and in 2024, phase 2 southbound improvement works were also finished, with the bridge opening with no restrictions in September 2024.

In both phases, work included carrying out concrete repairs to the soffit and surface of the concrete deck, the installation of new movement joints, new deck waterproofing and new asphalt running surfaces, along with new HB and Trief Kerbs. The access/egress ramps were also resurfaced and anti-skid topping applied to the off-ramps.

### **Cathodic Replacement (CP) Project:**

CP is a method used to halt the corrosion of steel reinforcement by applying a small DC current through a surface mounted anode. This effectively forces the reinforcement to act as a cathode thus repressing the rusting action. Contractor Volker Stevin was awarded the project to refurbish elements of the cathodic protection system following the March 2025 Board meeting. Report TRB 05 detailed the works required to replace the non-functioning cathodic protection within the splash zone of the columns supported by piers 2 and 3, along with replacement of reference electrodes in other columns. This project has an anticipated start towards the end of June 2025.



**Gantry Replacement:** The Engineer to the Board and the Bridge Manager have continued to work closely with WSP to deliver new inspection gantries. This project was awarded to Spencer Bridge Engineering following approval of tender report TRB 34 at the December 2024 Board meeting. The project is currently in the construction design phase and progress is being made towards an autumn 2026 installation.

## TAY ROAD BRIDGE JOINT BOARD MANAGEMENT COMMENTARY

### Update on Traffic Lights at Northbound Carriageway

**Approach (Fife):** We replaced the aging wigwag signals in 2023 with new traffic lights and are happy to confirm that since the bridge fully reopened in September 2024, they are proving to be more effective than the wigwags in stopping traffic in a timely manner.



There have been no known data breaches in the year 2024 (1 January to 31 December). The Bridge Manager meets annually with the Data Protection Officer at Dundee City Council to review all the Board's data protection documentation. The last review meeting took place on 1 July 2024.

### Staff Establishment

Current staffing levels and the existing staffing establishment stands as follows:

2024/25

	Current Staffing	Establishment Staffing
Administration	3	3
Operational	16	18
Total	19	21

### Traffic

One or both lanes on the bridge were closed over the past twelve months (1 April 2024 to 31 March 2025).

The table below summarises the reasons and number of occurrences:

Year	Wind speed > 80mph  Closed to all Vehicles	Wind speed > 60mph  Cars Only	Wind speed > 45mph  No Double Deck buses	Works Full Closures	Breakdowns and Minor Accidents	Operational, Miscellaneous and Police Closures
2020/21	1	4	33	3	12	434
2021/22	2	9	44	5	22	460
2022/23	1	9	40	2	18	625
2023/24	1	11	45	3	42	393
2024/25	1	10	64	14	14	331

The works full closures in 2024/25 were required for the major works contractor to safely resurface the access/egress ramps in Dundee and install/remove traffic management associated with the carriageway improvement project.

The closure in 2025 for high winds was because of named storm Eowyn on 24 January, with the highest wind gust recorded on our south tower at 102mph.



## TAY ROAD BRIDGE JOINT BOARD MANAGEMENT COMMENTARY

### TRBJB Key Performance Indicators (KPIs)

The following tables show our KPIs for the calendar years 2015 to 2025 (to 31 March 2025).

Records taken from Supervisor Shift Reports, Accident Book, HR Records and Enquiries Spreadsheet controlled by Administration Officer.

**Records taken from Supervisor Shift Reports, Accident Book, HR Records and Enquiries Spreadsheet controlled by Administration Officer.**

Each year is recorded as 1 January to 31 December.

### KPI Safe Services : Accidents

Years	Accidents Involving Members of the Public	Years	Reportable Incidents Involving Employees	Minor Accidents Involving Employees	Time Lost – Employees (Hrs)
	(Target = Reduction Year on Year)		(Target = 0)	(Target = 0)	(Target = 0)
2015	6	2015	0	2	0
2016	2	2016	0	2	24
2017	9	2017	0	2	0
2018	9	2018	0	3	16
2019	2	2019	2	1	376
2020	0	2020	0	1	0
2021	0	2021	0	3	0
2022	3	2022	0	3	0
2023	5	2023	0	1	0
2024	3	2024	0	0	0
2025*	1	2025*	0	2	0

\* To 31 March 2025

There were no staff accidents in 2024, but two accidents resulting in minor injuries have been recorded so far in 2025. All accidents are investigated and, if appropriate, mitigation measures are put in place to avoid repeat occurrences. A separate H & S report is brought to the Board annually.

## TAY ROAD BRIDGE JOINT BOARD MANAGEMENT COMMENTARY

### Effective and Efficient Services: Complaints and Enquiries

Years	Complaints Received & Responses			Enquiries Received & Responses		
	Complaints Received	Complaints Responded To	Complaints Responded to within 10 Working Days	Enquiries Received	Enquiries Responded To	Enquiries Responded to within 10 Working Days
	Target = 10% Reduction Year on Year	Target = 100% of Complaints Responded to	Target = 100% of Complaints Responded to	Target = 10% Reduction Year on Year	Target = 100% of Enquiries Responded to	Target = 100% of Enquiries Responded to
<b>2015</b>	7	7	7	36	36	36
<b>2016</b>	10	10	10	77	77	77
<b>2017</b>	4	4	4	28	28	28
<b>2018</b>	6	6	6	50	50	50
<b>2019</b>	1	1	1	28	28	28
<b>2020</b>	1	1	1	21	21	20
<b>2021</b>	1	1	1	36	36	35
<b>2022</b>	0	0	0	23	23	23
<b>2023</b>	10	10	10	47	47	47
<b>2024</b>	4	4	4	26	26	26
<b>2025*</b>	1	1	1	18	18	17

\* To 31 March 2025

We received four complaints in 2024 that related to the major carriageway improvement works, and one so far in 2025 that related to the weather closure. One complaint required to be taken to stage 2 of our complaints process, and this was around the bridge closure during the named storm Eowyn. As a result of the complaint, the bridge manager made some minor changes to the website to improve communication with the public for future severe weather events. The bridge management team will continue to pursue every opportunity to reflect upon and improve the service that we deliver.

### Effective and Efficient Services: Staff Absence

Calendar Years	Staff Sickness (Average Days per Annum)
	Target = <5
<b>2015</b>	17.45
<b>2016</b>	5.76
<b>2017</b>	6.98
<b>2018</b>	7.55
<b>2019</b>	29.5
<b>2020</b>	11.8
<b>2021</b>	14.2
<b>2022</b>	13.75
<b>2023</b>	9.7
<b>2024</b>	7.27

## **TAY ROAD BRIDGE JOINT BOARD MANAGEMENT COMMENTARY**

The Board lost an average 7.27 days per employee per year in 2024 due to sickness. This is an improvement from 2022, when an average 9.7 days per employee was lost. The improved position gets the Board closer to the KPI target of an average of five days per employee per year. The Board will look to deliver more health and wellbeing training in 2025/26 and continue to make sure that our staff are aware of the support services available to them through our Occupational Health provider.

### **Effective and Efficient Services: Payment of Invoices**

<b>Years</b>	<b>Payment of Invoices within 30 days of</b>
	<b>Target = 100%</b>
<b>2015/16</b>	98.06%
<b>2016/17</b>	98.81%
<b>2017/18</b>	98.86%
<b>2018/19</b>	98.85%
<b>2019/20</b>	99.68%
<b>2020/21</b>	99.28%
<b>2021/22</b>	99.20%
<b>2022/23</b>	97.77%
<b>2023/24</b>	99.63%
<b>2024/25</b>	98.59%

The board continues to pay invoices timeously and aim to do this within thirty days, with 98.59% of payments made within 30 days of invoice date in 2024/2025. This is a small drop off over the 99.63% of invoices paid within 30 days of invoice in 2023/24. Although this improvement is encouraging, our KPI target for this metric remains at 100%.

### **Financial Performance Review**

#### **Revenue Expenditure**

The Tay Road Bridge Joint Board, at its meeting on 4 December 2023, approved the 2024/2025 Revenue Budget. The final budget was projected to £2,037k. The projected General Reserve balance as at 31 March 2025 would be £1,161k. The Scottish Government revenue grant offer amounted to £1,830k. The reduced grant offer was supplemented by minor streams of budgeted income increasing the gross budgeted expenditure to £2,053k. However this created an approved budget shortfall of £208k. This reduced the expected General Reserve balance as at 31 March 2025 to £953k.

The Board received quarterly Revenue Monitoring reports during 2024/2025 in order to keep the members fully apprised as to the projected revenue outturn position.

As a result of good financial management the reduction in useable reserves was limited to £108k reducing using usable reserves to £1,053k. Details of the main variances are outlined in the management commentary below.

#### **Financial Issues**

The Tay Road Bridge Joint Board, at its meeting on 5 December 2023, approved the 2024/2025 Capital Plan of £6,500,000. This would be funded from Capital Grants. The Scottish Government offered a grant of £7,900,000. This budget was revised to £6,305,000 (2 December 2024) based on the financial information available to officers at 31 October 2024. The delivered the expected capital works within the prescribed budget. Further analysis is outlined below.

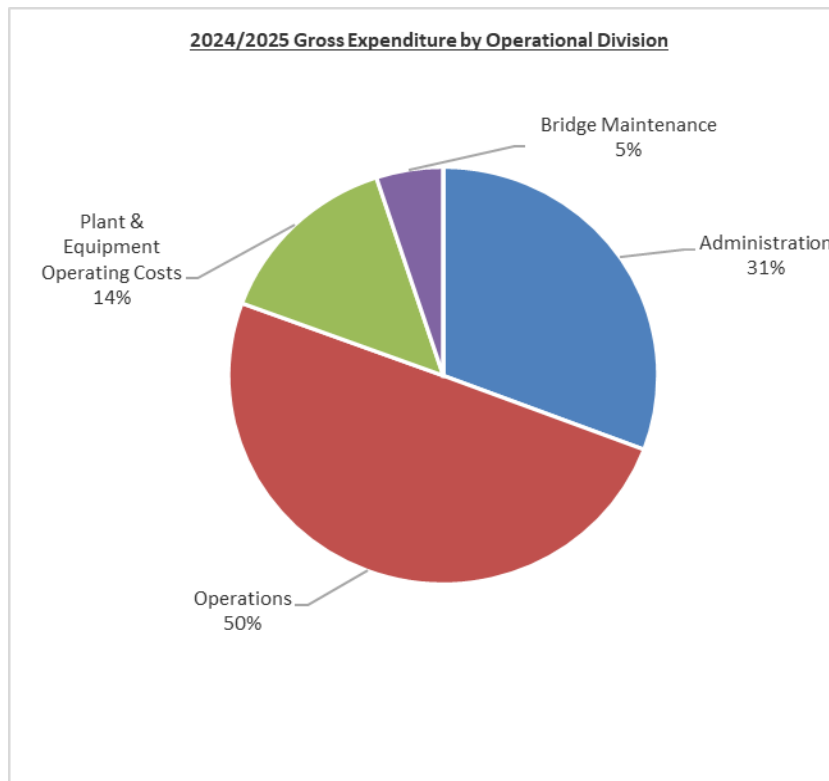
#### **Future Financial Issues**

The Board will continue to liaise with Transport Scotland officers to ensure that the Board's future funding requirements continue to be met to ensure that a continued safe and reliable service to bridge users is maintained.

## TAY ROAD BRIDGE JOINT BOARD MANAGEMENT COMMENTARY

	Approved Budget £000	Actual Expend/ (Income) £000	Over / (Under) Spend £000
Administration	624	604	(20)
Operations	1,069	979	(90)
Plant and Equipment Operating Costs	246	281	35
Bridge Maintenance	114	99	(15)
<b>Gross Expenditure</b>	<b>2,053</b>	<b>1,963</b>	<b>(90)</b>
Scottish Government Resource Grant	(1,830)	(1,830)	-
Interest on Revenue Balances	(2)	(8)	(6)
Kiosk Rent	(10)	(10)	-
Miscellaneous Income	(3)	(7)	(4)
<b>Gross Income</b>	<b>(1,845)</b>	<b>(1,855)</b>	<b>(10)</b>
<b>Total Net Deficit / (Surplus) met from General Reserve Balance</b>	<b>208</b>	<b>108</b>	<b>(100)</b>
<b>General Reserve Balance brought forward</b>	<b>(1,161)</b>	<b>(1,161)</b>	<b>-</b>
<b>General Reserve Balance carried forward</b>	<b>(953)</b>	<b>(1,053)</b>	<b>(100)</b>

Figure 1: 2024/2025 Gross Expenditure by Operational Division:



## TAY ROAD BRIDGE JOINT BOARD MANAGEMENT COMMENTARY

### *Administration (Underpend £20,000)*

This reflects a staff underspend (£30,000) as a result of slippage partly offset by minor overs and underpends.

### *Operations (Underspend £90,000)*

This reflects lower than anticipated expenditure on salary costs due to vacancies and restructuring (£86,000). The balance (£4,000) was made up from minor over and underpends.

### *Plant & Equipment (Overspend £35,000)*

This reflects overspends associated with the hire of the safety boat (£24,000); materials (£10,000); transport repairs (£10,000) offset by a number of minor over and underpends. The additional material cost reflects the need for repair work on the gantries as a result of their current condition.

### *Bridge Maintenance (Underspend £15,000)*

This reflects lower than anticipated expenditure on de-icing materials and repairs.

### *Interest on Revenue Balances (Over recovery £8,000)*

This reflects higher than anticipated income from interest on revenue balances due increased higher average monthly balances which were supplemented by high interest rates.

### *Miscellaneous Income (Over Recovery £4,000)*

This in the main is from increased income from the new fibre optic cable over the bridge

### *Non-Specific Grant Income (Revenue - Break Even £nil, Capital - underspend - £114k)*

The capital under recovery relative to budget was in the main due to fewer miscellaneous project being undertaken.

## **Capital Expenditure and Financing**

The Board, at its meeting on 5 December 2023, approved the 2024/2025 Capital Plan of £6,500,000. This would be funded from Capital Grants. The Scottish Government offered a grant of £7,900,000. This budget was revised to £6,305,000 (2 December 2024) based on the financial information available to officers at 31 October 2024.

The Board received quarterly Capital Monitoring reports during 2024/2025 in order to keep the members fully appraised as to the projected capital outturn position. Actual gross capital expenditure for the year was £6,191,000. The following table compares the actual outturn position with budget for capital expenditure and the associated funding. The underspend against the original capital budget was due to budget adjustments and slippage across a range of projects:-

<b>Capital Expenditure:</b>	<b>Budget £000</b>	<b>Actual £000</b>	<b>Variance £000</b>
Carriageway Resurfacing	5,700	5,759	59
Cathodic Replacement	30	21	(9)
New Gantries	300	296	(4)
Gantry - Miscellaneous	25	-	(25)
Miscellaneous Projects	250	115	(135)
	<b>6,305</b>	<b>6,191</b>	<b>(114)</b>

### **Capital expenditure was funded as follows:**

	<b>Budget £000</b>	<b>Actual £000</b>	<b>Variance £000</b>
Capital Grant from the Scottish Government	6,305	6,165	(140)
Capital Receipts	-	6	6
Insurance Receipts	-	12	12
	<b>6,305</b>	<b>6,183</b>	<b>(122)</b>

## **Control of Revenue and Capital Expenditure**

## **TAY ROAD BRIDGE JOINT BOARD MANAGEMENT COMMENTARY**

The control of both the revenue and capital expenditure of the Board is an on-going and substantial exercise which requires a positive contribution from staff and elected members to ensure that the Board's financial objectives are achieved and that the financial resources are fully utilized.

### **Pension Liability (IAS 19)**

Under IAS 19 (Employee Benefits) the Board is required to include figures in its Statement of Accounts relating to the assets, liabilities, income and expenditure of the pension schemes for its employees. It has been estimated that the Board had a net pension liability of £241,000 as at 31 March 2025. The estimated net pension asset at 31 March 2024 was £531,000. The overall decrease was due to an movement in the asset ceiling.

### **PRINCIPAL RISKS AND UNCERTAINTIES**

As part of the ongoing management of risk, senior officers conduct an annual review of strategic risk management issues which is reported to the Board. The updated Strategic Risk Register details the key risks faced by the Board and the existing controls in place. These are summarized as follows:

- Legislative changes e.g. Health and Safety, environmental, procurement. The Board maintains awareness of changes to legislation and amends policies and procedures timeously.
- Effects of changes to the economy impacting grant funding. The Board maintains financial planning, monitoring and control systems.
- Loss of structure / operational capacity through ship impact, etc. The Board has Insurance cover, has provided a pier protection system at navigation spans and maintains security through CCTV and 24 hour site attendance. In addition, Dundee Port Authority has controls and procedures governing navigation of vessels on the river.
- Loss of operational capacity through loss of bridge / buildings. The Board maintains a regular inspection programmed and maintenance of assets.
- Losses through poor governance. The Board continues to review and apply recognized good governance policies.
- Failure to deliver projects to time and / or cost. The Board adopts robust project management procedures.
- Lack of financial resources. The Board's submission of applications for grant income includes robust estimates as back up. There is regular monitoring and control of expenditure against agreed budgets. Reserves are reviewed and maintained at prudent levels.
- Lack of staff resources, e.g. from pandemic, industrial action, recruitment issues. The Board maintains and reviews it's Business Continuity Plans, consults with staff and trade unions on employment matters, manages staff absences, plans recruitment requirements in advance, and maintains a programmed of staff training.

### **FUTURE DEVELOPMENTS**

The Board recognizes the impact of continuing financial pressures created by the current economic climate and as a consequence it continues to seek to generate efficiencies and utilize limited resources in an effective manner.

### **CONCLUSIONS**

Sound financial management and effective risk management have enabled the Board to successfully manage its financial and operational performance during 2024/2025. However, significant risks surrounding future uncertainties continue to affect plans for the Board to effectively manage budgetary pressures.

### **Acknowledgements**



**TAY ROAD BRIDGE JOINT BOARD  
MANAGEMENT COMMENTARY**

During the 2024/2025 financial year the Board's financial position has required continuous scrutiny and strict budgetary control. We would like to thank the Bridge Engineer and the Bridge staff for their assistance in controlling the Board's expenditure and income. In addition, we wish to mention our appreciation of the help and co-operation provided during the financial year by the elected members and by Roger Mennie, Clerk to the Board.

Finally, we would conclude our report by thanking all staff who contributed to the preparation of the Board's 2024/2025 Annual Accounts.



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**Paul Thomson CPFA**

**Treasurer  
Tay Road Bridge  
Joint Board  
1 December 2025**

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**Alan Hutchison,  
BEng (Hons), MSc,  
CEng, FICE, MCIHT**

**Bridge Manager  
Tay Road Bridge  
Joint Board  
1 December 2025**

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**Councillor Gary Holt**

**Chair  
Tay Road Bridge  
Joint Board  
1 December 2025**

# TAY ROAD BRIDGE JOINT BOARD ANNUAL GOVERNANCE STATEMENT

## Scope of Responsibility

Tay Road Bridge Joint Board is responsible for ensuring that its business is conducted in accordance with the law and appropriate standards. This is to ensure that public funds and assets at its disposal are safeguarded, properly accounted for and used economically, efficiently, effectively, and ethically. The Joint Board also has a duty to make arrangements to secure continuous improvement in the way its functions are carried out.

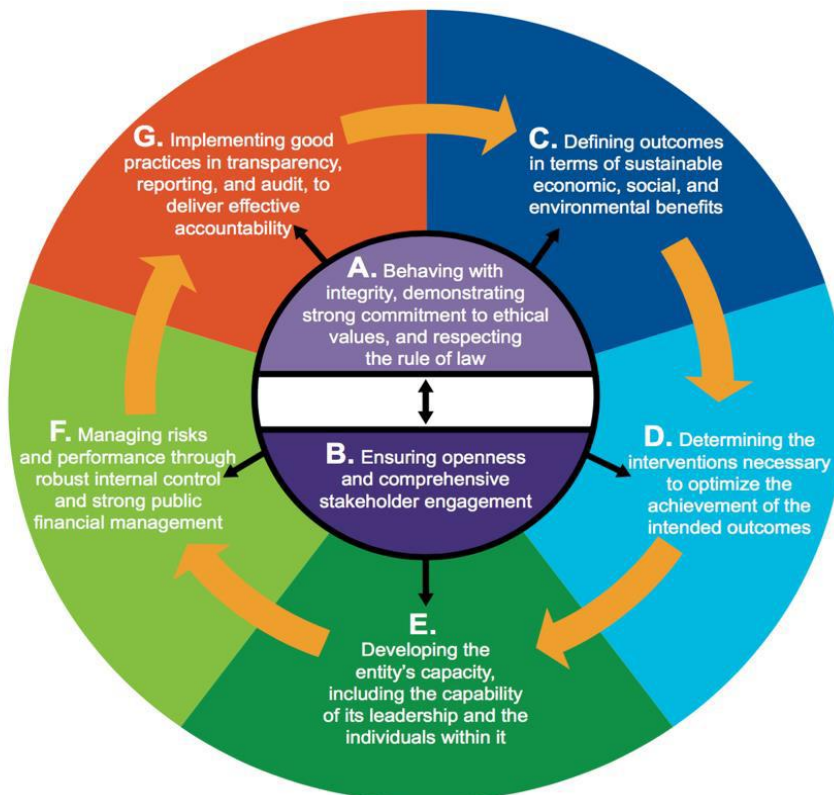
In discharging these responsibilities elected members and senior officers are responsible for implementing effective arrangements for governing the Joint Board's affairs and facilitating the effective exercise of its functions, including arrangements for the management of risk.

To this end the Joint Board will be asked to approve and adopt an updated Local Code of Corporate Governance that is consistent with the principles of the CIPFA/SOLACE (Chartered Institute of Public Finance & Accountancy / Society of Local Authority Chief Executives) framework *Delivering Good Governance in Local Government (2016)*. This statement explains how Tay Road Bridge Joint Board delivers good governance and reviews the effectiveness of these arrangements.

## The Joint Board's Governance Framework

The governance framework comprises the systems, processes, cultures and values by which the Joint Board is directed and controlled. It also describes the way it engages with and accounts to stakeholders. It enables the Joint Board to monitor the achievement of its strategic objectives and consider whether those objectives have led to the delivery of appropriate, cost-effective services.

The framework reflects the arrangements in place to meet the seven supporting principles of effective corporate governance. These are as follows:



Within the overall control arrangements, the system of internal financial control is intended to ensure that assets are safeguarded, transactions are authorised and properly recorded, and material errors or irregularities are either prevented or would be detected within a timely period. It is based on a framework of regular management information, financial regulations, administrative procedures and management supervision.

## **TAY ROAD BRIDGE JOINT BOARD ANNUAL GOVERNANCE STATEMENT**

The overall control arrangements include:

- reporting financial and operational information regularly to Joint Board meetings;
- clearly defined Standing Orders and Schemes of Administration covering Financial Regulations, Tender Procedures and Delegation of Powers;
- approved Counter Fraud and Corruption Policy, and "whistle-blowing" arrangements under the Public Interest Disclosure Act 1998;
- approved Anti-Bribery Policy;
- setting targets to measure financial and service performance;
- formal revenue and capital budgetary control systems and procedures; and
- the assurances provided by Internal Audit through their independent review work of the Joint Board's internal control systems.

Additionally, in order to support Chief Financial Officers in the fulfilment of their duties and to ensure that local authority organisations have access to effective financial advice of the highest level, CIPFA's *Role of the Chief Financial Officer (2016)* has introduced a "comply or explain" requirement in the Annual Accounts. The Treasurer complies with the principles set out in CIPFA's *Role of the Chief Financial Officer (2016)*.

The new CIPFA's *Financial Management Code (2019)* (FM Code) is designed to support good practice in financial management and to assist local authorities in demonstrating their financial sustainability. For the first time the FM Code sets out the standards of financial management for local authorities. Local government finance in the UK is governed by primary legislation, regulation and professional standards as supported by statutory provision. The general financial management of a local authority, however, has not until now been supported by a professional code. The FM Code has been introduced because the exceptional financial circumstances faced by local authorities have revealed concerns about fundamental weaknesses in financial management, particularly in relation to organisations that may be unable to maintain services in the future. The board complies with the principles and standards set out in CIPFA's FM Code (2019).

### **Review of Effectiveness**

Members and officers of the Joint Board are committed to the concept of sound governance and the effective delivery of Joint Board services and take into account comments made by internal and external auditors and prepare action plans as appropriate. The effectiveness of the governance framework is reviewed annually by senior officers. Their review of the Local Code of Corporate Governance, includes the completion of a self-assessment of their own arrangements. This involved the completion of a 94-point checklist covering the seven supporting principles defined in CIPFA/SOLACE's *Delivering Good Governance in Local Government (2016)*. This indicated a high level of compliance.

In addition, as part of the Annual Governance Statement process the Bridge Manager completes a self-assessment checklist of the Board's own governance, risk management and internal control arrangements. This involved the completion of a 75-point checklist covering seven key governance areas of Service Planning and Performance Management; Internal Control Environment; Fraud Prevention and Detection; Budgeting, Accounting and Financial Control; Risk Management and Business Continuity; Asset Management; Partnerships; and Information Governance. This again indicated a high level of compliance.

The Joint Board's Internal Audit provider conforms with Public Sector Internal Audit Standards and reports to the Joint Board. Internal Audit undertakes an annual programme of work, which is reported to the Joint Board. The Internal Auditor provides an independent opinion on the adequacy and effectiveness of the system of internal control. In the opinion of the Joint Board's Internal Auditor, overall the Board operates adequate internal control systems as defined in the Audit Needs Assessment. The audit and assurance work has not identified any significant gaps in the Board's control environment that would increase the risk of financial loss. This opinion was arrived at by taking into consideration the internal audit, risk management and other assurance work that has been undertaken during 2023/2024 and in previous years since the internal auditors original appointment in 2010.

## **TAY ROAD BRIDGE JOINT BOARD ANNUAL GOVERNANCE STATEMENT**

### **Continuous Improvement Agenda**

The Joint Board's progress against the Continuous Improvement Agenda items for 2023/2024 is detailed in Table 1. Several items are still in progress and have been carried forward to be actioned in 2024/2025. Additional areas for improvement have also been identified by Joint Board officers and these are included in Table 2 and form the Continuous Improvement Action Plan for 2024/2025. These were identified in the self-assessment checklists that were completed as part of the Joint Board's assurance gathering process and also from Internal Audit reviews.

During 2025/2026 steps will be taken to address the outstanding items identified in the Continuous Improvement Agenda to further enhance the Joint Board's governance arrangements.

The annual review demonstrates sufficient evidence that the code's principles of delivering good governance in local government operated effectively and the Joint Board complies with the Local Code of Corporate Governance in all significant respects.

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**Councillor Gary Holt**  
**Chair**  
**Tay Road Bridge Joint Board**  
**1 December 2025**

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**Alan Hutchison, BEng (Hons), MSc, CEng,**  
**FICE, MCIHT. Bridge Manager**  
**Tay Road Bridge Joint Board**  
**1 December 2025**

## ANNUAL GOVERNANCE STATEMENT

**TABLE 1 - IMPROVEMENT AGENDA FOR 2024/2025**

Original Improvement Agenda						Progress Update	
	Improvement	Source	Source Date	Responsible Officer	Target Completion Date	Actual Completion Date	Comments (e.g. Estimated Completion Date, Reasons for delays, etc.)
1	Review all Board Human Resource policies to provide comfort that the Board's policies are aligned with Dundee City Council (DCC) and up-to-date with legislation.	Annual Governance Statement self-assessment checklist, section 2: Internal Control Environment.	Carried forward from 2022/2023. In progress.	Bridge Manager	31/12/2024	Ongoing	The new Business and Operations Manager is progressing this exercise. There is more to this exercise than the Bridge manager initially anticipated and this has slowed completion. Competing demands with move to SharePoint file system and completing staff appraisals has also contributed to the timescale for completion. Target completion September 2025.
2	Induction training for new board members.	Local Code of Corporate Governance 2022/2023 (Principle A: Integrity and Ethics).	Carried forward from 2023/2024.	Bridge Manager / Treasurer	31/03/2025	Ongoing	No progress. There has been a change in Treasurer and Treasurer's representative recently. Bridge Manager will discuss with Treasurer to progress without undue further delay.
3	Equality and Diversity and Human Rights training to be rolled-out to all staff.	Local Code of Corporate Governance 2022/2023 (Principle A: Integrity and Ethics).	Carried forward from 2023/2024. In progress.	Bridge Manager	31/03/2025	31/03/2025	E Learning module now available to all staff and progress being monitored. All staff must complete this mandatory training by end of June 2025 (60% staff have already completed)
4	Data Protection training to be rolled-out to all staff.	Local Code of Corporate Governance 2022/2023 (Principle A: Integrity and Ethics and Principle F: Managing Risks and Performance).	Carried forward from 2023/2024. In progress.	Bridge Manager	31/03/2025	31/03/2025	E Learning module now available to all staff and progress being monitored. All staff must complete this mandatory training by end of June 2025 (60% staff have already completed)

	Original Improvement Agenda (Continued)					Progress Update	
	Improvement	Source	Source Date	Responsible Officer	Target Completion Date	Actual Completion Date	Comments (e.g. Estimated Completion Date, Reasons for delays, etc.)
5	Improve communication of Risk Assessments Method Statements (RAMS) to staff.	Annual Governance Statement self-assessment checklist, section 2: Internal Control Environment.	Carried forward from 2023/2024. In progress.	Bridge Manager	31/03/2025	Ongoing	No progress due to competing demands.
6	Meetings with service providers to assess the quality of services provided under Service Level Agreements (SLAs).	Local Code of Corporate Governance 2022/2023 (Principle E: Developing the Entity's Capacity) and Annual Governance Statement self-assessment checklist, section 7: Partnerships.	Carried forward from 2023/2024.	Bridge Manager	31/03/2025	Ongoing	In progress. 66% complete as of 8 May 2025.
7	New Strategic Plan required for 2025 to 2030.	Local Code of Corporate Governance 2023/2024 (Principles A to G).	New for 2024/2025.	Bridge Manager	31/03/2025	Mar-25	2025 to 2030 Strategic Plan approved at March 2025 Board meeting. 13

\* Carried forward items have been included in Table 2 with new target completion dates.



## ANNUAL GOVERNANCE STATEMENT

**TABLE 2 - IMPROVEMENT AGENDA FOR 2025/2026**

	Improvement	Source	Source Date	Responsible Officer	Target Completion Date
1	Review all Board Human Resource policies to provide comfort that the Board's policies are aligned with Dundee City Council (DCC) and up-to-date with legislation.	Annual Governance Statement self-assessment checklist, section 2: Internal Control Environment.	Carried forward from 2022/2023. In progress.	Bridge Manager	30/09/2025
2	Induction training for new board members.	Local Code of Corporate Governance 2022/2023 (Principle A: Integrity and Ethics).	Carried forward from 2023/2024.	Bridge Manager / Treasurer	30/09/2025
3	Equality and Diversity and Human Rights training to be rolled-out to all staff.	Local Code of Corporate Governance 2022/2023 (Principle A: Integrity and Ethics).	Carried forward from 2023/2024. In progress.	Bridge Manager	30/06/2025
4	Data Protection training to be rolled-out to all staff.	Local Code of Corporate Governance 2022/2023 (Principle A: Integrity and Ethics and Principle F: Managing Risks and Performance).	Carried forward from 2023/2024. In progress.	Bridge Manager	30/06/2025
5	Improve communication of Risk Assessments Method Statements (RAMS) to staff.	Annual Governance Statement self-assessment checklist, section 2: Internal Control Environment.	Carried forward from 2023/2024. In progress.	Bridge Manager	31/12/2025
6	Meetings with service providers to assess the quality of services provided under Service Level Agreements (SLAs).	Local Code of Corporate Governance 2022/2023 (Principle E: Developing the Entity's Capacity) and Annual Governance Statement self-assessment checklist, section 7: Partnerships.	Carried forward from 2023/2024. In Progress.	Bridge Manager	30/09/2025
7	CCTV release procedures to be updated to reflect requests from Police Scotland regarding the sharing of footage via secure links. This will assist in improving data security. Progress has been made and will the process will be concluded in 2025/26	Local Code of Corporate Governance 2024/2025 (Principle A: Integrity and Ethics F: Managing Risks and Performance).	New in 2025/26	Bridge Manager	31/03/2026

**TABLE 2 - IMPROVEMENT AGENDA FOR 2025/2026 (Continued)**

	<b>Improvement</b>	<b>Source</b>	<b>Source Date</b>	<b>Responsible Officer</b>	<b>Target Completion Date</b>
8	Review of Communications strategy including review of the website. In particular the review of the website will enable the sharing of bridge information to enable the effective sharing of bridge information utilising the latest industry technology.	Local Code of Corporate Governance 2024/2025(Principle B: Ensuring openness and stakeholder engagement and Principle D: Determining interventions to optimise outcomes)	New in 2025/26	Bridge Manager	31/03/2026
9	Review of Active Travel recording to confirm accuracy of output information	Local Code of Corporate Governance 2024/2025 (Principle B: Ensuring openness and stakeholder engagement)	New in 2025/26	Bridge Manager	31/03/2026
10	New Team Charter to be developed	Local Code of Corporate Governance 2024/2025 (Principle A: Integrity and Ethics and Principle E: Developing the Entity's Capacity)	New in 2025/26	Bridge Manager	31/03/2026
11	Complete Employee Appraisals	Local Code of Corporate Governance 2024/2025 (Principle A: Integrity and Ethics and Principle E: Developing the Entity's Capacity)	New in 2025/26	Bridge Manager	31/03/2026
12	Update Tay Road Bridge Joint Board's Financial Regulations. Process to be concluded in parallel with Dundee City Council's update of its Financial Regulations.	Internal Audit Report 2024/25	New in 2025/26	Bridge Manager	31/03/2026

# **TAY ROAD BRIDGE JOINT BOARD ANNUAL REMUNERATION REPORT**

## **INTRODUCTION**

The Board is required to prepare and publish within its Annual Accounts an annual Remuneration Report under the Local Authority Accounts (Scotland) Amendment Regulations 2014. The report sets out the remuneration of the Chair and Vice-Chair and Senior Employees of the Board and accrued pension benefits of the Senior Employees of the Board. The report also provides information on the number of Board employees (including Senior Employees) whose total actual remuneration was £50,000 or more, this information being disclosed in salary bandings of £5,000 above £50,000. The following report has been prepared in accordance with the aforementioned Regulations and also in accordance with other relevant guidance.

The Board's External Auditor is required to audit certain parts of the Remuneration Report and give a separate opinion in his report on the Annual Accounts as to whether the Remuneration Report has been properly prepared in accordance with the Regulations. All of the tables, the Remuneration Bands and Exit Packages in this report are subject to audit, and the remainder of the report is subject to review.

## **REMUNERATION ARRANGEMENTS**

### **Senior Board Members**

The remuneration of Councillors is regulated by the Local Governance (Scotland) Act 2004 (Remuneration) Amendment Regulations 2023 (SSI No. 2023/21) and subsequent amendment regulations with further guidance being provided in Scottish Government circulars 8-2011 and 7-2014. The Regulations set out the remuneration payable to Councillors with the responsibility of a Chair or Vice-Chair of a Joint Board. The Regulations require the remuneration to be paid by the Council of which the Chair or Vice-Chair is a member. The Board has an arrangement with each Council which remunerates the Chair and Vice-Chair, to reimburse the Council for the additional costs of that councillor arising from them being a Chair or Vice-Chair of the Board. The disclosures made in this report are limited to the amounts paid to the Council by the Board for reimbursement and do not reflect the full value of the remuneration that may be paid to the councillor. The reimbursement details for the Chair and Vice-Chair of Tay Road Bridge Joint Board are set out in Table 1.

Following a review by the Scottish Local Authorities Remuneration Committee (SLARC), Councillors Remuneration have been amended. The amended salaries following this review came into effect from 1 April and are detailed in The Local Governance (Scotland) Act 2004 (Remuneration) Amendment Regulations 2025 and amended in The Local Governance (Scotland) Act 2004 (Remuneration) Amendment (Amendment) Regulations 2025. 4.3 Reference is also made to Article V of the minute of the meeting of the Recess Sub Committee

### **Senior Employees**

The salary of Senior Employees is set by reference to national agreements. The salaries of senior employees of the Board take into account the duties and responsibilities of their posts. The Board is responsible for agreeing the salaries of senior employees. All Board employees are entitled to participate in Dundee City Council's Contract Car Hire Scheme, subject to meeting certain criteria. The Council's Policy & Resources Committee is responsible for agreeing the terms of the Contract Car Hire Scheme.

For the purposes of the Remuneration Report, the Regulations set out the following criteria for designation as a Senior Employee of the Board:

- (i) has responsibility for management of the Board to the extent that the person has power to direct or control the major activities of the Board (including activities involving the expenditure of money), during the year to which the Report relates, whether solely or collectively with other persons;
- (ii) holds a post that is politically restricted by reason of section 2(1)(a), (b) or (c) of the Local Government and Housing Act 1989; or
- (iii) annual remuneration, including any remuneration from a local authority subsidiary body, is £150,000 or more.

The Board has determined that one employee met the criteria for designation as a Senior Employee in 2024/2025, with the employee falling into category (i) above. The remuneration details for the Senior Employees of the Board are set out in Table 2.

The Regulations also require information to be published on the total number of Board employees (including Senior Employees) whose total actual remuneration was £50,000 or more. This information is to be disclosed in salary bandings of £5,000 above £50,000 and is shown in the following table.

## TAY ROAD BRIDGE JOINT BOARD ANNUAL REMUNERATION REPORT

	No of Employees	No of Employees
	2024/2025	2023/2024
£65,000 - £69,999	1	1
<b>Total</b>	<b>1</b>	<b>1</b>

### EXIT PACKAGES

There were no exit packages agreed during 2024/2025 (2023/2024: None).

### TRADE UNION (Facility Time Publication Requirements) REGULATIONS 2017

The Trade Union (Facility Time Publication Requirements) Regulations 2017 came into force on the 1st April 2017. These regulations place a legislative requirement on relevant public sector employers to collate and publish, on an annual basis, a range of data on the amount and cost of facility time within their organisation. The board does not have any union representatives that are given paid time off to carry out union activity (2023/2024: none).

### ACCRUED PENSION BENEFITS

Pension benefits for Local Government Employees are provided through the Local Government Pension Scheme (LGPS). A new Local Government Pension Scheme (Scotland) came into effect on 1 April 2015 based on career average related earnings (CARE Scheme).

From 1 April 2009 a five tier contribution system was introduced with contributions from scheme members being based on how much pay falls into each tier. This is designed to give more equality between the cost and benefits of scheme membership. Prior to 2009, contribution rates were set at 6% for all non-manual employees. The members' contribution tiers and rates for 2024/2025 are as follows:

Whole Time Pay	Contribution Rate 2024/2025	Whole Time Pay	Contribution Rate 2023/2024
On earnings up to and including £27,000	5.50%	up to and including £25,300	5.50%
On earnings above £27,001 and up to £33,000	7.25%	above £25,301 and up to £31,000	7.25%
On earnings above £33,001 and up to £45,300	8.50%	above £31,001 and up to £42,500	8.50%
On earnings above £45,301 and up to £60,400	9.50%	above £42,501 and up to £56,000	9.50%
On earnings above £60,401	12%	above £56,001	12%

If a person works part-time their contribution rate is worked out on the whole-time pay rate for the job, with actual contributions paid on actual pay earned.

There is no automatic entitlement to a lump sum. Members may opt to give up (commute) pension for lump sum up to the limit set by the Finance Act 2004. The accrual rate guarantees a pension based on 1/49th of average pensionable salary and years of pensionable service. Prior to 2015 the accrual rate guaranteed a pension based on 1/60<sup>th</sup> of final pensionable salary and years of pensionable service. Prior to 2009 the accrual rate guaranteed a pension based on 1/80<sup>th</sup> and a lump sum based on 3/80<sup>th</sup> of final pensionable salary and years of pensionable service.

### Senior Employees

The accrued pension benefits for Senior Employees are set out in Table 3, together with the pension contributions made by the Board.

### Assumptions and Contextual Information

The value of the accrued pension benefits has been calculated on the basis of the age at which the person will first become entitled to receive a pension on retirement without reduction on account of its payment at that age; without exercising any option to commute pension entitlement into a lump sum; and without any adjustment for the effects of future inflation. The pension figures shown relate to the benefits that the person has accrued as a consequence of their total Local Government service and not just their current appointment.

## **TAY ROAD BRIDGE JOINT BOARD ANNUAL REMUNERATION REPORT**

In considering the accrued pension benefits figures the following contextual information should be taken into account:

- (i) the figures for pension and lump sum are illustrative only in light of the assumptions set out above and do not necessarily reflect the actual benefits that any individual may receive upon retirement.
- (ii) the accrued benefits figures are reflective of the pension contributions that both the employer and the scheme member have made over a period of time. In 2024/2025, the scheme member contribution rate for Senior Employees of the Board was 8.0% of pensionable pay (2023/2024: 8.0%). In 2024/2025, the employer contribution rate was 15.8% of pensionable pay for Senior Employees (2023/2024: 17%).

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**Councillor Gary Holt**  
**Chair**  
**Tay Road Bridge Joint Board**  
**1 December 2025**

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**Alan Hutchison, BEng (Hons), MSc, CEng,**  
**FICE, MCIHT. Bridge Manager**  
**Tay Road Bridge Joint Board**  
**1 December 2025**

**TABLE 1 – REIMBURSEMENT OF COUNCILLORS WHO ARE CHAIR AND VICE-CHAIR OF TAY ROAD BRIDGE JOINT BOARD**

Councillor Name	Responsibility	Total Reimbursement 2024/2025	Total Reimbursement 2023/2024
		£	£
Gary Holt	Chair, Tay Road Bridge Joint Board (from 13 June 2022)	3,544	5,015
Fraser Macpherson	Vice-Chair, Tay Road Bridge Joint Board (from 13 June 2022)	2,969	3,773
<b>Total</b>		<b>6,513</b>	<b>8,788</b>

**TABLE 2 – REMUNERATION OF SENIOR EMPLOYEES**

Employee Name	Post Title	Salary, Fees & Allowances	Total Remuneration 2024/2025	Total Remuneration 2023/2024
		£	£	£
Alan Hutchison	Bridge Manager	69,143	69,143	66,740
<b>Total</b>		<b>69,143</b>	<b>69,143</b>	<b>66,740</b>

**TABLE 3 – SENIOR EMPLOYEES ACCRUED PENSION BENEFITS**

Employee Name	Post Title	Pension as at 31 March 2025	Pension Difference from 31 March 2024	Lump Sum as at 31 March 2025	Lump Sum as at 31 March 2024	Pension Contribution 2024/2025	Pension Contribution 2023/2024
		£000	£000	£000	£000	£000	£000
Alan Hutchison	Bridge Manager	25	3	11	10	11	11
<b>Total</b>		<b>25</b>	<b>3</b>	<b>11</b>	<b>10</b>	<b>11</b>	<b>11</b>



## **TAY ROAD BRIDGE JOINT BOARD**

### **STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS**

#### **The Board's responsibilities**

The Board is required to:

- make arrangements for the proper administration of its financial affairs and to secure that one of its officers has the responsibility for the administration of those affairs (section 95 of the Local Government (Scotland) Act 1973). In this Board, that officer is the Treasurer;
- manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets;
- ensure the Annual Accounts are prepared in accordance with legislation (The Local Authority Accounts (Scotland) Regulations 2014), and so far as is compatible with that legislation, in accordance with proper accounting practices (section 12 of the Local Government in Scotland Act 2003); and
- approve the Audited Annual Accounts.

I confirm that these Annual Accounts were approved for signature by the Joint Board at its meeting on 1 December 2025.

Signed on behalf of Tay Road Bridge Joint Board

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**Councillor Gary Holt**

**Chair**

**Tay Road Bridge Joint Board**

**1 December 2025**

#### **The Treasurer's responsibilities**

The Treasurer is responsible for the preparation of the Board's Annual Accounts in accordance with proper practices as required by legislation and set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ('the Code of Practice').


In preparing the Annual Accounts, the Treasurer has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent;
- complied with legislation; and
- complied with the Code of Practice (in so far as it is compatible with legislation).

The Treasurer has also:

- kept proper accounting records which were up to date;
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

I certify that the Annual Accounts give a true and fair view of the financial position of the Board at the reporting date and the transactions of the Board for the year ended 31 March 2025.



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**Paul Thomson CPFA**

**Treasurer**

**Tay Road Bridge Joint Board**

**09 June 2025**

# TAY ROAD BRIDGE JOINT BOARD

## EXPENDITURE AND FUNDING ANALYSIS

The objective of the Expenditure and Funding Analysis is to demonstrate how the funding available to the Board (i.e. government grants) for the year has been used in providing services in comparison with those resources consumed or earned by the Board in accordance with generally accepted accounting practices. The Expenditure and Funding Analysis also shows how this expenditure is allocated for decision making purposes between the Board's operational divisions. Income and expenditure accounted for under generally accepted accounting practices is presented more fully in the Comprehensive Income and Expenditure Statement.

2023/2024			2024/2025			
Net Expenditure Chargeable to General Fund £000	Adjustments between the Funding and Accounting Basis £000	Net Expenditure in the CIES £000		Net Expenditure Chargeable to General Fund £000	Adjustments between the Funding and Accounting Basis £000	Net Expenditure in the CIES £000
			Expenditure			
617	(4)	613	Administration	604	(9)	595
982	39	1,021	Operations	979	58	1,037
			Plant and Equipment			
230	-	230	Operating Costs	281	-	281
82	(3)	79	Bridge Maintenance	99	-	99
-	2,110	2,110	Corporate Costs	-	2,209	2,209
1,911	2,142	4,053	Net Cost Of Services	1,963	2,258	4,221
(1,911)	(6,234)	(8,145)	Other Operating Income & Expenditure	(1,855)	(6,195)	(8,050)
-	(4,092)	(4,092)	(Surplus) or Deficit	108	(3,937)	(3,829)
1,161			Opening General Reserve Balance	1,161		
-			Less / Add Surplus or (Deficit) on General Reserve Balance in year	(108)		
1,161			Closing General Reserve Balance at 31 March	1,053		

# TAY ROAD BRIDGE JOINT BOARD

## EXPENDITURE AND FUNDING ANALYSIS

### ADJUSTMENTS BETWEEN FUNDING AND ACCOUNTING BASIS

This note provides a reconciliation of the main adjustments to Net Expenditure Chargeable to the General Reserve to arrive at the amounts in the Comprehensive Income and Expenditure Statement (CIES). The relevant transfers between reserves are explained in the Movement in Reserves Statement.

**2024/2025**

Adjustments from General Reserve to arrive at Comprehensive Income & Expenditure Statement Amounts	Adjustments between Funding & Accounting Basis			
	Adjustments for Capital Purposes	Net Change for the Pensions Adjustment		Total Adjustments
		Other Differences		
Explanatory Notes:	(1)	(2)	(3)	
	£000	£000	£000	£000
Administration	-	(6)	(3)	(9)
Operations	-	55	3	58
Plant & Equipment Operating Costs	-	-	-	-
Bridge Maintenance	-	-	0	0
Corporate Costs	2,209	-	-	2,209
Net Cost of Services	2,209	49	0	2,258
Other Operating Income & Expenditure from the Expenditure & Funding Analysis	(6,165)	(12)	(18)	(6,195)
Difference between General Reserve Surplus or Deficit and CIES (Surplus) or Deficit on the Provision of Services	(3,956)	37	(18)	(3,937)

**2023/2024**

	Adjustments between Funding & Accounting Basis			
Adjustments from General Reserve to arrive at Comprehensive Income & Expenditure Statement Amounts	Adjustments for Capital Purposes	Net Change for the Pensions Adjustment	Other Differences	Total Adjustments
	<i>Explanatory Notes:</i>	(1)	(2)	(3)
	£000	£000	£000	£000
Administration	-	(5)	1	(4)
Operations	-	38	1	39
Plant & Equipment Operating Costs	-	-	-	-
Bridge Maintenance	-	-	(3)	(3)
Corporate Costs	2,110	-	-	2,110
<b>Net Cost of Services</b>	<b>2,110</b>	<b>33</b>	<b>(1)</b>	<b>2,142</b>
<b>Other Operating Income &amp; Expenditure from the Expenditure &amp; Funding Analysis</b>	<b>(6,253)</b>	<b>11</b>	<b>8</b>	<b>(6,234)</b>
<b>Difference between General Reserve (Surplus) or Deficit and CIES Surplus or Deficit on the Provision of Services</b>	<b>(4,143)</b>	<b>44</b>	<b>7</b>	<b>(4,092)</b>

## TAY ROAD BRIDGE JOINT BOARD EXPENDITURE AND FUNDING ANALYSIS

### *Explanatory Notes:*

- 1) Adjustments for capital purposes - this column adds in depreciation and impairment and revaluation gains and losses in the services line and for:
  - a) Other operating expenditure - adjustments for capital disposals with a transfer of income on disposal of assets and the amounts written off for those assets.
  - b) Financing and investment income and expenditure - the statutory charges for capital financing i.e. loan repayments and other revenue contributions are deducted from other income and expenditure as these are not chargeable under generally accepted accounting practices.
  - c) Taxation and non-specific grant income and expenditure - capital grants are adjusted for income not chargeable under generally accepted accounting practices. Revenue grants are adjusted from those receivable in the year to those receivable without conditions or for which conditions were satisfied throughout the year. The Taxation and Non Specific Grant Income and Expenditure line is credited with capital grants receivable in the year without conditions or for which conditions were satisfied in the year.
- 2) Net change for the removal of pension contributions and the addition of IAS 19 Employee Benefits pension related expenditure and income:
  - a) For services this represents the removal of the employer pension contributions made by the Board as allowed by statute and the replacement with current service costs and past service costs.
  - b) For Financing and Investment income and expenditure - the net interest on the defined benefit liability is charged to the Comprehensive Income and Expenditure Statement.
- 3) Other differences between amounts debited / credited to the Comprehensive Income and Expenditure Statement and amounts payable /receivable to be recognised under statute:
  - a) For services this represents the inclusion of a charge for short-term accumulating compensating absences, mainly relating to accrued annual leave entitlement. Allocations of insurance costs and impairment allowances on trade debtors have been included.

### **EXPENDITURE AND INCOME ANALYSED BY NATURE**

The Board's expenditure and income is analysed as follows:

	<b>2023/2024</b>	<b>2024/2025</b>
	<b>Net</b>	<b>Net</b>
<b>Expenditure:</b>	<b>Expenditure /</b>	<b>Expenditure /</b>
	<b>(Income)</b>	<b>(Income)</b>
	<b>£000</b>	<b>£000</b>
Staff Costs	1,196	1,231
Property Costs	147	149
Supplies & Services	350	430
Transport Costs	33	43
Third Party Payments	217	159
Corporate Costs	2,110	2,208
<b>Total Expenditure</b>	<b>4,053</b>	<b>4,220</b>
<b>Income:</b>		
Fees, Charges & Other Service Income	13	(25)
Interest & Investment Income	5	(29)
Government Grants & Contributions	(8,163)	(7,995)
<b>Total Income</b>	<b>(8,145)</b>	<b>(8,049)</b>
<b>(Surplus) or Deficit on Provision of Services</b>	<b>(4,092)</b>	<b>(3,829)</b>

## TAY ROAD BRIDGE JOINT BOARD

### COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

The Comprehensive Income and Expenditure Statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices.

2023/2024				2024/2025		
Gross Expenditure	Gross Income	Net Expenditure/ (Income)		Gross Expenditure	Gross Income	Net Expenditure/ (Income)
£000	£000	£000		£000	£000	£000
			<b>Expenditure</b>			
613	-	613	Administration	595	-	595
1,021	-	1,021	Operations	1,037	-	1,037
230	-	230	Plant & Equipment Operating Costs	281	-	281
79	-	79	Bridge Maintenance	99	-	99
2,110	-	2,110	Corporate Costs	2,208	-	2,208
<b>4,053</b>	<b>-</b>	<b>4,053</b>	<b>Net Cost Of Services</b>	<b>4,220</b>	<b>-</b>	<b>4,220</b>
			Other Operating Income & Expenditure (note 6)			
57	(44)	13		-	(25)	(25)
			Financing and Investment Income and Expenditure (note 7)			
11	(6)	5		-	(29)	(29)
-	(8,163)	(8,163)	Non-Specific Grant Income (note 8)	-	(7,995)	(7,995)
<b>4,121</b>	<b>(8,213)</b>	<b>(4,092)</b>	<b>Net (Surplus) / Deficit on Provision of Services</b>	<b>4,220</b>	<b>(8,049)</b>	<b>(3,829)</b>
			Net deficit on revaluation of Property, Plant and Equipment			
-	-	-		-	-	-
			Actuarial (Gains) / Losses on Pension Assets / Liabilities			
1,223	(1,788)	(565)		1,691	(1,228)	463
<b>1,223</b>	<b>(1,788)</b>	<b>(565)</b>	<b>Other Comprehensive Income and Expenditure</b>	<b>1,691</b>	<b>(1,228)</b>	<b>463</b>
<b>5,344</b>	<b>(10,001)</b>	<b>(4,657)</b>	<b>Total Comprehensive Income and Expenditure</b>	<b>5,911</b>	<b>(9,277)</b>	<b>(3,366)</b>

## TAY ROAD BRIDGE JOINT BOARD MOVEMENT IN RESERVES STATEMENT

The Movement on Reserves Statement shows the movement from the start of the year to the end on the different reserves held by the Board, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure) and 'unusable reserves.' The Statement shows how the movements in year of the Board's reserves are broken down between gains and losses incurred in accordance with generally accepted accounting practices. The Net Increase / (Decrease) line shows the statutory General Reserve Balance movements in the year following those adjustments.

	<b>Revenue Reserves</b>			
	General Fund Balance £000	<b>Total Usable Reserves £000</b>	Unusable Reserves £000	<b>Total Board Reserves £000</b>
<b>Balance at 31 March 2023</b>	<b>(1,161)</b>	<b>(1,161)</b>	<b>(61,916)</b>	<b>(63,077)</b>
<b><u>Movement in Reserves during 2023/24</u></b>				
<b>Total Comprehensive Expenditure and Income</b>	<b>(4,092)</b>	<b>(4,092)</b>	<b>(565)</b>	<b>(4,657)</b>
Adjustments to Usable Reserves Permitted by Accounting Standards	(6)	(6)	6	-
Adjustments between accounting basis & funding basis under regulations (note 5)	4,098	<b>4,098</b>	(4,098)	-
<b>Net (Increase) / Decrease before Transfers to Earmarked Reserves</b>	-	-	<b>(4,657)</b>	<b>(4,657)</b>
Transfers to / (from) Earmarked Reserves	-	-	-	-
<b>(Increase) / Decrease in 2023/2024</b>	-	-	<b>(4,657)</b>	<b>(4,657)</b>
<b>Balance at 31 March 2024 carried forward (Restated)</b>	<b>(1,161)</b>	<b>(1,161)</b>	<b>(66,573)</b>	<b>(67,734)</b>
<b>Total Comprehensive Expenditure and Income</b>	<b>(3,829)</b>	<b>(3,829)</b>	<b>463</b>	<b>(3,366)</b>
Adjustments to Usable Reserves Permitted by Accounting Standards	(6)	(6)	7	1
Adjustments between accounting basis & funding basis under regulations (note 5)	3,943	<b>3,943</b>	(3,943)	-
<b>Net (Increase) / Decrease before Transfers to Earmarked Reserves</b>	<b>108</b>	<b>108</b>	<b>(3,473)</b>	<b>(3,365)</b>
Transfers to / (from) Earmarked Reserves	-	-	-	-
<b>(Increase) / Decrease in Year</b>	<b>108</b>	<b>108</b>	<b>(3,473)</b>	<b>(3,365)</b>
<b>Balance at 31 March 2025 carried forward</b>	<b>(1,053)</b>	<b>(1,053)</b>	<b>(70,046)</b>	<b>(71,099)</b>



## TAY ROAD BRIDGE JOINT BOARD CASH FLOW STATEMENT

The Cash Flow Statement shows the changes in cash and cash equivalents of the Board during the reporting period. The statement shows how the Board generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the Board are funded by way of grant income or from the recipients of services provided by the Board. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the Board's future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital (i.e. borrowing) to the Board.

<b>2023/2024</b>		<b>2024/2025</b>
<b>£000</b>		<b>£000</b>
(4,092)	Net deficit / (surplus) on the provision of services	(3,829)
(1,748)	Adjust net surplus or deficit on the provision of services for non cash movements	(2,494)
6,245	Adjust for items included in the net surplus or deficit on the provision of services that are investing and financing activities	6,194
<b>405</b>	<b>Net cash flows from Operating Activities</b>	<b>(129)</b>
(287)	Investing Activities (note 11)	337
(12)	Financing Activities (note 12)	(9)
<b>106</b>	<b>Net Decrease in cash and cash equivalents</b>	<b>199</b>
717	Cash and cash equivalents at the beginning of the reporting period	611
<b>611</b>	<b>Cash and cash equivalents at the end of the reporting period (note 13)</b>	<b>412</b>

## TAY ROAD BRIDGE JOINT BOARD BALANCE SHEET

The Balance Sheet shows the value as at the Balance Sheet date of the assets and liabilities recognised by the Board. The net assets of the Board (assets less liabilities) are matched by the reserves held by the Board. Reserves are reported in two categories. The first category of reserves are usable reserves, i.e. those reserves that the Board may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use (for example the Capital Receipts Reserve that may only be used to fund capital expenditure). The second category of reserves is those that the Board is not able to use to provide services. This category of reserves includes reserves that hold unrealised gains and losses (for example the Revaluation Reserve), where amounts would only become available to provide services if the assets are sold; and reserves that hold timing differences shown in the Movement in Reserves Statement line 'Adjustments between accounting basis and funding basis under regulations'.

<b>Restated</b>			
<b>31 March 2024</b>		<b>Note</b>	<b>31 March 2025</b>
<b>£000</b>			<b>£000</b>
66,311	Property, Plant & Equipment	20	70,293
75	Investment Property	19	75
531	Pension Asset - Funded Scheme	15	0
<b>66,917</b>	<b>Total Long Term Assets</b>		<b>70,368</b>
56	Inventories	22	46
1,332	Short Term Debtors	23	706
611	Cash and Cash Equivalents	13	412
<b>1,999</b>	<b>Total Current Assets</b>		<b>1,164</b>
(911)	Short Term Creditors	24	(192)
<b>(911)</b>	<b>Total Current Liabilities</b>		<b>(192)</b>
(271)	Pension Liability - Unfunded Scheme	15	(241)
<b>(271)</b>	<b>Total Long Term Liabilities</b>		<b>(241)</b>
<b>67,734</b>	<b>Net Assets</b>		<b>71,099</b>
1,161	Usable reserves	9	1,053
66,573	Unusable Reserves	10	70,046
<b>67,734</b>	<b>Total Reserves</b>		<b>71,099</b>

*Paul Thomson*

Paul Thomson, CPFA  
Treasurer  
Tay Road Bridge Joint Board

The unaudited accounts were issued on 9 June 2025.

**TAY ROAD BRIDGE JOINT BOARD  
NOTES TO THE FINANCIAL STATEMENTS**

## **1 ACCOUNTING POLICIES**

### **A General Principles**

The Annual Accounts summarise the Board's transactions for the 2024/2025 financial year and its position at the year-end of 31 March 2025. The Board is required to prepare Annual Accounts by the Local Authority Accounts (Scotland) Regulations 2014. Section 12 of the Local Government in Scotland Act 2003 requires that they be prepared in accordance with proper accounting practices. These practices under Section 21 of the 2003 Act primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2024/2025 and the Service Reporting Code of Practice 2024/2025, and International Financial Reporting Standards (IFRS) and statutory guidance issued under Section 12 of the 2003 Act. The accounting convention adopted in the Annual Accounts is principally historical cost, modified by the revaluation of certain categories of non-current assets.

### **B Accruals of Income and Expenditure**

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- Revenue from contracts with service recipients, whether for services or the provision of goods, is recognised when (or as) the goods or services are transferred to the service recipient in accordance with the performance obligations in the contract.
- Supplies are recorded as expenditure when they are consumed – where there is a gap between the date supplies are received and their consumption, they are carried as inventories on the Balance Sheet.
- Expenses in relation to services received (including those rendered by the Board's employees) are recorded as expenditure when the services are received, rather than when payments are made.
- Where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where debts may not be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.

### **C Cash and Cash Equivalents**

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents comprise short term lending that is repayable on demand or within 3 months of the Balance Sheet date and that is readily convertible to known amounts of cash with insignificant risk of change in value. In the Cash Flow Statement, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Board's cash management.

### **D Changes in Accounting Policies and Estimates and Prior Period Errors**

Changes in accounting policies are only made when required by proper accounting practices or when the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Board's financial position or financial performance. Where a change is made and it is material to the financial statements, it is applied retrospectively (unless otherwise stated) by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied. Changes in accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change. Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

### **E Charges to Revenue for Non-Current Assets**

The Comprehensive Income and Expenditure Statement is debited with the following amounts to record the cost of holding non-current assets during the year:

- depreciation attributable to the assets used by the Board; and
- revaluation and impairment losses on assets used by the Board where there are no accumulated gains in the Revaluation Reserve against which the losses can be written off.

**TAY ROAD BRIDGE JOINT BOARD  
NOTES TO THE FINANCIAL STATEMENTS**

The Board is not required to apply revenue grant receipts to fund depreciation, revaluation and impairment losses. Depreciation, revaluation and impairment losses are therefore reversed by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement.

## **F Employee Benefits**

### Benefits Payable During Employment

Short-term employee benefits (those that fall due wholly within 12 months of the year-end), such as wages and salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits (e.g. cars) for current employees, are recognised as an expense in the year in which employees render service to the Board. An accrual is made for the cost of holiday entitlements earned by employees but not taken before the year-end which employees can carry forward into the next financial year. The accrual is made at the remuneration rates applicable in the following financial year, being the period in which the employee takes the benefit. The accrual is charged to Surplus or Deficit on Provision of Services, but then reversed out through the Movement in Reserves Statement so that holiday entitlements are charged to revenue in the financial year in which the holiday absence occurs.

### Termination Benefits

Termination benefits are amounts payable as a result of a decision by the Board to terminate an employee's employment before the normal retirement date or an employee's decision to accept voluntary redundancy in exchange for those benefits and are charged on an accruals basis to the appropriate service segment or, where applicable, to the Corporate Costs line in the Comprehensive Income and Expenditure Statement at the earlier of when the Board can no longer withdraw the offer of those benefits or when the Board recognises costs for a restructuring. Where termination benefits involve the enhancement of pensions, statutory provisions require the General Reserve balance to be charged with the amount payable by the Board to the pension fund or pensioner in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, appropriations are required to and from the Pensions Reserve to remove the notional debits and credits for pension enhancement termination benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end.

### Post Employment Benefits

Employees of the Board are members of a separate pension scheme being the Local Government Pension Scheme (Tayside Pension Fund), a defined benefits scheme which is administered by Dundee City Council. The scheme provides defined benefits to members (retirement lump sums and pensions), earned as employees worked for the Board.

The Local Government Pension Scheme is accounted for as a defined benefits scheme:

- The assets / liabilities of the Tayside Pension Fund attributable to the Board are included in the Balance Sheet on an actuarial basis using the projected unit method – i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates, etc, and projections of earnings for current employees. The actuaries have incorporated an impact of asset ceiling to comply with IFRIC 14. The asset ceiling is the present value of any economic benefit available to the Employer in the form of refunds or reduced future employer contributions. After discussions with the Fund, we have taken the approach to restrict the surplus with an asset ceiling. The asset ceiling is calculated as the difference between the accounting surplus attributable to the Employer and the surplus limit. The surplus limit is calculated as the expected future cost of accrual, calculated in line with the discount rate, minus the present value of the certified contributions payable by the Employer.
- Liabilities are discounted to their value at current prices, using a discount rate based on the indicative rate of return on high quality corporate bond, iBoxx AA rated over 15 year corporate bond index.
- The assets of the Tayside Pension Fund attributable to the Board are included in the Balance Sheet at their fair value:
  - quoted securities – current bid price
  - unquoted securities – professional estimate
  - unitised securities – current bid price

**TAY ROAD BRIDGE JOINT BOARD  
NOTES TO THE FINANCIAL STATEMENTS**

- property – market value.

The change in the net pensions asset / liability is analysed into the following components:

- Service cost comprising:
  - current service cost – the increase in liabilities as a result of years of service earned this year – allocated in the Comprehensive Income and Expenditure Statement to relevant operating areas;
  - past service cost – the increase in liabilities arising as a result of a scheme amendment or curtailment the effect of which relates to years of service earned in earlier years – debited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as part of Corporate Costs; and
  - net interest on the defined benefit liability / (asset), i.e. net interest expense for the Board – the change during the period in the net defined benefit liability / (asset) that arises from the passage of time charged to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. This is calculated by applying the discount rate used to measure the defined benefit obligation at the beginning of the period to the net defined benefit liability / (asset) at the beginning of the period – taking into account any changes in the net defined benefit liability / (asset) during the period as a result of contribution and benefit payments.
- Re-measurements comprising:
  - the return on plan assets – excluding amounts included in the net interest on the net defined benefit liability / (asset) – charged to the Pension Reserve as Other Comprehensive Income and Expenditure; and
  - actuarial gains and losses – changes in the net pensions liability that arise because events have not co-incided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions – charged to the Pensions Reserve as Other Comprehensive Income and Expenditure.
- contributions paid to the Tayside Pension Fund – cash paid as employer's contributions to the pension fund in settlement of liabilities; not accounted for as an expense.

In relation to retirement benefits, statutory provisions require the General Reserve balance to be charged with the amount payable by the Board to the pension fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, this means that there are transfers to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end. If a negative balance arises on the Pensions Reserve it thereby measures the beneficial impact on the General Reserve of being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

#### *Discretionary Benefits*

The Board also has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

### **G Events After the Reporting Period**

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Annual Accounts are authorised for issue. Two types of events can be identified:

- those that provide evidence of conditions that existed at the end of the reporting period – the Annual Accounts are adjusted to reflect such events; and
- those that are indicative of conditions that arose after the reporting period – the Annual Accounts are not adjusted to reflect such events, but where a category of events would have a material effect disclosure is made in the notes of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation for issue are not reflected in the Annual Accounts.

**TAY ROAD BRIDGE JOINT BOARD  
NOTES TO THE FINANCIAL STATEMENTS**

## **H Government Grants and Contributions**

Whether paid on account, by instalments or in arrears, government grants and third party contributions and donations are recognised as due to the Board when there is reasonable assurance that:

- the Board will comply with the conditions attached to the payments; and
- the grants or contributions will be received.

Amounts recognised as due to the Board are not credited to the Comprehensive Income and Expenditure Account until conditions attaching to the grant or contribution have been satisfied. Conditions are stipulations that specify that the future economic benefits or service potential embodied in the asset in the form of the grant or contribution are required to be consumed by the recipient as specified or future economic benefits or service potential must be returned to the transferor. Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as creditors. When conditions are satisfied, the grant or contribution is credited to the relevant line (Non-Specific Grant Income) in the Comprehensive Income and Expenditure Statement. Where capital grants are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Reserve Balance in the Movement in Reserves Statement. Where the grant has yet to be used to finance capital expenditure, it is posted to the Capital Grants Unapplied Account. Where it has been applied, it is posted to the Capital Adjustment Account. Amounts in the Capital Grants Unapplied Account are transferred to the Capital Adjustment Account once they have been applied to fund capital expenditure.

## **I Inventories and Long Term Contracts**

Inventories are included in the Balance Sheet at the lower of cost and net realisable value. The cost of inventories is assigned using the First-in-First-out (FIFO) costing formula. Long-term contracts are accounted for on the basis of charging the Surplus or Deficit on the Provision of Services with the consideration allocated to the performance obligations satisfied based on the goods or services transferred to the service recipient during the financial year.

## **J Investment Properties**

Investment properties are those that are used solely to earn rentals and/or for capital appreciation. The definition is not met if the property is used in any way to facilitate the delivery of services or production of goods or is held for sale. Investment properties are measured initially at cost and subsequently at fair value, being the price that would be received to sell such an asset in an orderly transaction between market participants at the measurement date. As a non-financial asset, investment properties are measured at highest and best use. Properties are not depreciated but are re-valued annually according to market conditions at the year-end. Gains and losses on revaluation are posted to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The same treatment is applied to gains and losses on disposal. Rentals received in relation to investment properties are credited to the Financing and Investment Income and Expenditure line and result in a gain for the General Reserve Balance. However, revaluation and disposal gains and losses are not permitted by statutory arrangements to have an impact on the Balance. The gains and losses are therefore reversed out of the General Reserve Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account.

**TAY ROAD BRIDGE JOINT BOARD  
NOTES TO THE FINANCIAL STATEMENTS**

## **K Leases**

Leases are subject to the provisions of IFRS 16. The Board currently has no assets acquired under leasing arrangements or leased to third parties.

### The Board as Lessor

Where the Board grants an operating lease over a property or an item of plant or equipment, the asset is retained in the Balance Sheet as a non-current asset and continues to be subject to depreciation, revaluation and impairment review, in accordance with the relevant accounting policies. Rental income is credited to the appropriate service line in the Comprehensive Income and Expenditure Statement. Credits are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g., there is a premium paid at the commencement of the lease). Any initial direct costs incurred in negotiating and arranging the lease are added to the carrying amount of the relevant asset and charged as an expense over the lease term on the same basis as rental income.

## **L Property, Plant and Equipment**

Assets that have physical substance and are held for use in the production or supply of goods or services, for rental to others or for administrative purposes and that are expected to be used during more than one financial year are classified as Property, Plant and Equipment.

### Recognition

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Board and the cost of the item can be measured reliably. Expenditure that maintains but does not add to an asset's potential to deliver future economic benefits or service potential (i.e. repairs and maintenance) is charged as an expense when it is incurred.

### Measurement

Assets are initially measured at cost, comprising:

- the purchase price; and
- any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

The Board does not capitalise borrowing costs incurred whilst assets are under construction.

Assets are then carried in the Balance Sheet using the following measurement bases:

- infrastructure and vehicles, plant & equipment – depreciated historical cost;
- all other assets – fair value, determined as the amount that would be paid for the asset in its existing use (existing use value – EUV).

Where there is no market-based evidence of current value because of the specialist nature of an asset, depreciated replacement cost is used as an estimate of current value. Assets included in the Balance Sheet at current value are re-valued sufficiently regularly to ensure that their carrying amount is not materially different from their current value at the year-end, but as a minimum every five years. Increases in valuations are matched by credits to the Revaluation Reserve to recognise unrealised gains. Exceptionally, gains would be credited to the Comprehensive Income and Expenditure Statement where they arise from the reversal of a revaluation or impairment loss previously charged to a service. Where decreases in value are identified, the revaluation loss is accounted for by:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains);
- where there is no balance in the Revaluation Reserve or insufficient balance, the carrying amount of the asset is written down against the relevant line(s) in the Comprehensive Income and Expenditure Statement.

## **TAY ROAD BRIDGE JOINT BOARD NOTES TO THE FINANCIAL STATEMENTS**

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the Capital Adjustment Account.

### Impairment

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall. Where impairment losses are identified, they are accounted for by:

- where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains);
- where there is no balance in the Revaluation Reserve or insufficient balance, the carrying amount of the asset is written down against the relevant line(s) in the Comprehensive Income and Expenditure Statement.

Where an impairment loss is reversed subsequently, the reversal is credited to the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusted for depreciation that would have been charged if the loss had not been recognised.

### Assets Held for Sale / Disposals

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is reclassified as an Asset Held for Sale. The asset is re-valued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to fair value less costs to sell, the loss is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Gains in fair value are recognised only up to the amount of any previously recognised losses. Depreciation is not charged on Assets Held for Sale. Assets that are to be abandoned or scrapped are not reclassified as Assets Held for Sale.

When an asset is disposed of or decommissioned, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. Receipts from disposals (if any) are credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal). Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account. Amounts received for disposals are categorised as capital receipts. Receipts are required to be credited to the Capital Receipts Reserve, and can then only be used for new capital investment or set aside to reduce the Board's underlying need to borrow (the capital financing requirement). Receipts are appropriated to the Reserve from the General Reserve in the Movement in Reserves Statement. Amounts are appropriated to the Capital Adjustment Account from the General Reserve in the Movement in Reserves Statement.

### Depreciation

Depreciation is provided for on all Property, Plant and Equipment assets by the systematic allocation of their depreciable amounts over their useful lives. An exception is made for assets without a determinable finite useful life (i.e. freehold land) and assets that are not yet available for use (i.e. assets under construction).

Depreciation is calculated on the following bases:

- buildings – straight-line allocation over the useful life of the property as estimated by the valuer.
- vehicles, plant and equipment – straight line allocation over between 3 and 30 years.
- infrastructure – straight-line allocation up to 120 years.

Depreciable assets are not depreciated in the year of purchase, but are depreciated in the year of disposal.



## **TAY ROAD BRIDGE JOINT BOARD NOTES TO THE FINANCIAL STATEMENTS**

Where an item of Property, Plant and Equipment asset has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately. Revaluation gains are also depreciated, with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

### **M Reserves**

Reserves are created by transferring amounts out of the General Reserve in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate expenditure line in that year to count against the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The reserve is then transferred back into the General Reserve Balance in the Movement in Reserves Statement so that there is no net charge against grant receipts for the expenditure. Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments, retirement and employee benefits and these reserves do not represent usable resources for the Board. Further information on the Board's reserves is contained in notes 9 and 10.

### **N VAT**

VAT payable is included as an expense only to the extent that it is not recoverable from Her Majesty's Revenue and Customs. VAT receivable is excluded from income.

### **O FAIR VALUE MEASUREMENT**

The Board measures some of its non-financial assets as investment properties at fair value at each reporting date. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement assumes that the transaction to sell the asset or transfer the liability takes place either:

- a) in the principal market for the asset or liability; or
- b) in the absence of a principal market, in the most advantageous market for the asset or liability.

The Board measures the fair value of an asset or liability using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest. When measuring the fair value of a non-financial asset, the Board takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling to another market participant that would use the asset in its highest and best use.

The Board uses valuation techniques that are appropriate in the circumstances and for which sufficient data is available, maximising the use of relevant observable inputs and minimising the use of unobservable inputs. Inputs to the valuation techniques in respect of assets and liabilities for which fair value is measured or disclosed in the Board's financial statements are categorised within the fair value hierarchy as follows:

- Level 1 - quoted prices (unadjusted) in active markets for identical assets or liabilities that the Board can access at the measurement date;
- Level 2 - inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly; or
- Level 3 - unobservable inputs for the asset or liability.

The Board's investment properties are measured using the income approach, by means of a discounted cash flow method, where the expected cash flows from the properties are discounted (using a market derived discount rate) to establish the present value of the net income stream. The approach has been developed using the Board's own data requiring it to factor in assumptions such as the duration and timing of cash inflows and outflows, rent growth, occupancy levels, bad debt levels, maintenance costs, etc.

The Board's investment properties are therefore categorised as Level 3 in the fair value hierarchy as the measurement technique uses significant unobservable inputs to determine the fair value measurements (and there is no reasonably available information that indicates that market participants would use different assumptions).

**TAY ROAD BRIDGE JOINT BOARD  
NOTES TO THE FINANCIAL STATEMENTS**

**2 ACCOUNTING STANDARDS THAT HAVE BEEN ISSUED BUT HAVE NOT YET BEEN ADOPTED**

The Code requires the disclosure of information relating to the impact of an accounting change that will be required by a new standard that has been issued but not yet adopted. This applies to the adoption of new or amended standards within the 2025/2026 Code:

- There will be no new adoptions of new or amended standards in 2025/26

In 2024/2025, the Board applied IFRS 16 Leases as adopted by the Code of Accounting Practice. The Board does not lease any assets, therefore there was no impact on the 2024/25 Annual Accounts.

**3 CRITICAL JUDGEMENTS IN APPLYING ACCOUNTING POLICIES**

In applying the accounting policies set out in Note 1, the Board has had to make certain judgements about future events. The key judgement made in the Annual Accounts relates to the high degree of uncertainty about future levels of funding for public bodies. The Board has determined that this uncertainty is not sufficient to provide an indication that the assets of the Board might be impaired as a result of a need to reduce levels of service provision or affect the underlying assumption of the Board's Going Concern basis.

**4 ASSUMPTIONS MADE ABOUT THE FUTURE AND OTHER MAJOR SOURCES OF ESTIMATION**

The Statement of Accounts contains estimated figures that are based on assumptions made by the Board about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

The items in the Board's Balance Sheet at 31 March 2025 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:

Item	Uncertainties	Effect if Actual Results Differ from Assumptions
Pension Asset / Liability	Estimation of the net asset / liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries is engaged to provide the Board with expert advice about the assumptions to be applied.	The effects on the net pensions liability reflects changes in individual assumptions which can be measured. In particular the actuaries have incorporated a series of assumptions which include financial, demographic and impact of the asset ceiling to comply with IFRIC 14. These are reviewed each year with the view of reflecting a true value in the Tay Road Bridges annual accounts.

This list does not include any assets and liabilities that are carried at fair value based on a recently observed market price.

**TAY ROAD BRIDGE JOINT BOARD**  
**NOTES TO THE FINANCIAL STATEMENTS**

**5 MOVEMENT IN RESERVES STATEMENT - ADJUSTMENTS BETWEEN ACCOUNTING BASIS AND FUNDING BASIS UNDER REGULATIONS**

This note details the adjustments that are made to the total comprehensive income and expenditure recognised by the Board in the year in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to the Board to meet future capital and revenue expenditure.

	<u>Revenue Reserve</u>	<u>Capital Reserve</u>	<b>Movement in Unusable Reserves</b>	<b>Total 2023/2024</b>
<b>2024/2025</b>	<b>General Fund Balance £000</b>	<b>Capital Receipts Reserve £000</b>	<b>£000</b>	<b>£000</b>
<b>Adjustments involving the Capital Adjustment Account:</b>				
<u>Reversal of items debited or credited to the Comprehensive Income and Expenditure Statement:</u>				
Charges for depreciation and impairment of non current assets	2,201	-	(2,201)	-
Revaluation Gains on Property, Plant & Equipment	-	-	-	-
Movements in the fair value of Investment Properties	-	-	-	-
Capital grants and contributions that have been applied to capital financing	(6,165)	-	6,165	-
Amounts of non-current assets written-off on disposal or sale as part of the gain/loss on disposal to the CIES	-	-	-	-
Insurance Receipts utilised	12	-	(12)	-
<b>Adjustments involving the Capital Receipts Reserve:</b>				
Transfer of sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	7	(7)	-	-
Use of the Capital Receipts Reserve to finance new capital expenditure	-	7	(7)	-
<b>Adjustments involving the Pensions Reserve:</b>				
Reversal of items relating to post employment benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement (see note 15)	12	-	(12)	-
Employer's pensions contributions and direct payments to pensioners payable in the year	160	-	(160)	-
<b>Adjustment involving the Accumulating Compensated Absences Adjustment Account:</b>				
Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	-	-	-	-
<b>Total Adjustments</b>	<b>(3,773)</b>	<b>-</b>	<b>3,773</b>	<b>-</b>

**TAY ROAD BRIDGE JOINT BOARD  
NOTES TO THE FINANCIAL STATEMENTS**

	<u>Revenue Reserve</u>	<u>Capital Reserve</u>	<b>Movement in Unusable Reserves</b>	<b>Total 2022/2023 £000</b>
<b>2023/2024</b>	<b>General Fund Balance £000</b>	<b>Capital Receipts Reserve £000</b>	<b>£000</b>	
<b>Adjustments involving the Capital Adjustment Account:</b>				
<u>Reversal of items debited or credited to the Comprehensive Income and Expenditure Statement:</u>				
Charges for depreciation and impairment of non current assets	(2,202)	-	2,202	-
Revaluation Gains on Property, Plant & Equipment	-	-	-	-
Movements in the fair value of Investment Properties	-	-	-	-
Capital grants and contributions that have been applied to capital financing	6,165	-	(6,270)	(105)
Amounts of non-current assets written-off on disposal or sale as part of the gain/loss on disposal to the CIES	-	-	-	-
Insurance Receipts utilised	12	-	(12)	
<b>Adjustments involving the Capital Receipts Reserve:</b>				
Transfer of sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	7	(7)	-	-
Use of the Capital Receipts Reserve to finance new capital expenditure	-	7	(7)	-
<b>Adjustments involving the Pensions Reserve:</b>				
Reversal of items relating to post employment benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement (see note 15)	(198)	-	198	-
Employer's pensions contributions and direct payments to pensioners payable in the year	160	-	(160)	-
<b>Adjustment involving the Accumulating Compensated Absences Adjustment Account</b>				
Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	-	-	-	-
<b>Total Adjustments</b>	<b>3,944</b>	<b>-</b>	<b>(4,049)</b>	<b>(105)</b>

## TAY ROAD BRIDGE JOINT BOARD NOTES TO THE FINANCIAL STATEMENTS

### 6 COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT - OTHER OPERATING INCOME AND EXPENDITURE

2023/2024		2024/2025
£000		£000
(8)	Miscellaneous Income	(7)
- 30	Insurance Receipts	(12)
- 6	(Gains) / Losses on the disposal of non current assets	(6)
57	(Gains) / Losses on the derecognition of non current assets	-
<b>13</b>	<b>Total</b>	<b>(25)</b>

### 7 COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT - FINANCING AND INVESTMENT INCOME AND EXPENDITURE

2023/2024		2024/2025
£000		£000
11	Net interest on the defined benefit liability (asset)	(12)
0	Interest receivable and similar income	(8)
0	Changes in the fair value of investment properties	-
(6)	Net Income & Expenditure on investment properties	(9)
<b>5</b>	<b>Total</b>	<b>(29)</b>

### 8 COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT - NON SPECIFIC GRANT INCOME

2023/2024		2024/2025
£000		£000
(1,893)	Non-ring fenced government grants	(1,830)
(6,270)	Capital grants and contributions	(6,165)
<b>(8,163)</b>	<b>Total</b>	<b>(7,995)</b>

### 9 BALANCE SHEET - USABLE RESERVES

Movements in the Authority's usable reserves are detailed in the Movement in Reserves Statement and note 5.

### 10 BALANCE SHEET - UNUSABLE RESERVES

31 March 2024		31 March 2025
£000		£000
627	Revaluation Reserve	620
65,692	Capital Adjustment Account	69,674
260	Pensions Reserve	(241)
(7)	Accumulating Compensated Absences Adjustment Account	(7)
<b>66,572</b>	<b>Total Unusable Reserves</b>	<b>70,046</b>

#### Revaluation Reserve

The Revaluation Reserve contains the gains made by the Board arising from increases in the value of its Property, Plant and Equipment. The balance is reduced when assets with accumulated gains are:

- re-valued downwards or impaired and the gains are lost;
- used in the provision of services and the gains are consumed through depreciation; or
- disposed of and the gains are realised.

## TAY ROAD BRIDGE JOINT BOARD NOTES TO THE FINANCIAL STATEMENTS

The Reserve contains only revaluation gains accumulated since 1 April 2007, the date that the Reserve was created. Accumulated gains arising before that date are consolidated into the balance on the Capital Adjustment Account.

2023/2024 £000		2024/2025 £000
<b>634</b>	<b>Balance at 1 April</b>	<b>627</b>
-	Upward Revaluation of assets	-
0	Downward revaluation of assets and impairment losses not charged to the Surplus/Deficit on the Provision of Services	-
-	Accumulated gains on assets sold or scrapped	-
-	Amount written off to the Capital Adjustment Account	-
(7)	Difference between fair value depreciation and historic cost depreciation	(7)
<b>627</b>	<b>Balance at 31 March</b>	<b>620</b>

### Capital Adjustment Account

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions. The Account is debited with the cost of acquisition, construction or enhancement as depreciation and impairment losses are charged to the Comprehensive Income and Expenditure Statement. The Account is credited with the amounts set aside by the Board as finance for the costs of acquisition, construction and enhancement. The Account contains accumulated gains and losses on Investment Properties that have yet to be consumed by the Board. The Account also contains revaluation gains accumulated on Property, Plant and Equipment before 1 April 2007, the date that the Revaluation Reserve was created to hold such gains. Note 5 provides details of the source of all the transactions posted to the Account, apart from those involving the Revaluation Reserve.

2023/2024 £000		2024/2025 £000
<b>61,548</b>	<b>Balance at 1 April</b>	<b>65,692</b>
	Reversal of items relating to capital expenditure debited or credited to the Comprehensive Income and Expenditure Statement:	
(2,104)	• Charges for depreciation and impairment of non current assets	(2,093)
-	• Revaluation losses on Property, Plant & Equipment	-
(58)	• Amounts of non current assets written off on disposal or sale as part of the gain / loss on disposal to the CIES	(115)
<b>(2,162)</b>	<b>Net written out amount of the cost of non current assets consumed in the year</b>	<b>(2,208)</b>
	Capital financing applied in the year:	
6	• Use of the Capital Receipts Reserve to finance new capital expenditure	7
6,270	• Capital grants and contributions credited to the Comprehensive Income and Expenditure Statement that have been applied to capital financing	6,165
	• Transfers from the Revaluation Reserve	6
30	• Use of Insurance Receipts	12
-	• Capital expenditure charged against the General Reserve	0
<b>6,306</b>	<b>Total Capital Financing Applied during the year</b>	<b>6,190</b>
-	Movements in the market value of Investment Properties debited or credited to the CIES	-
<b>65,692</b>	<b>Balance at 31 March</b>	<b>69,674</b>

## TAY ROAD BRIDGE JOINT BOARD NOTES TO THE FINANCIAL STATEMENTS

### Pensions Reserve

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post employment benefits and for funding benefits in accordance with statutory provisions. The Board accounts for post employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed as the Board makes employer's contributions to pensions funds or eventually pays any pensions for which it is directly responsible. The debit balance on the Pensions Reserve therefore shows a substantial shortfall in the benefits earned by past and current employees and the resources the Board has set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid.

<b>Restated</b>		<b>2024/2025</b>
<b>2023/2024</b>		<b>£000</b>
<b>£000</b>		<b>£000</b>
<b>(261)</b>	<b>Balance at 1 April</b>	<b>260</b>
553	Actuarial gains or (losses) on pensions assets and liabilities	(463)
(199)	Re-measurements of the net defined benefit liability / (asset)	(210)
(210)	Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure	12
166	Employer's pensions contributions and direct payments to pensioners payable in the year	160
211	Impact of Asset Ceiling	0
<b>260</b>	<b>Balance at 31 March</b>	<b>(241)</b>

### Accumulating Compensated Absences Adjustment Account

The Accumulating Compensated Absences Adjustment Account absorbs the differences that would otherwise arise on the General Reserve Balance from accruing for compensated absences earned but not taken in the year. Statutory arrangements require that the impact on the General Reserve Balance is neutralised by transfers to or from the Account.

<b>2023/2024</b>		<b>2024/2025</b>
<b>£000</b>		<b>£000</b>
<b>(5)</b>	<b>Balance at 1 April</b>	<b>(7)</b>
-	Settlement or cancellation of accrual made at the end of the preceding year	-
(2)	Amounts accrued at the end of the current year	0
(2)	Amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements	0
<b>(7)</b>	<b>Balance at 31 March</b>	<b>(7)</b>

# TAY ROAD BRIDGE JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS

### 11 CASH FLOW STATEMENT - INVESTING ACTIVITIES

2023/2024		2024/2025
£000		£000
5,650	Purchase of property, plant and equipment, investment property and intangible assets	6,945
- 8	Proceeds from the sale of property, plant and equipment, investment property and intangible assets	(6)
(5,929)	Other receipts from investing activities	(6,602)
<u>(287)</u>	<b>Net cash flows from investing activities</b>	<u>337</u>

### 12 CASH FLOW STATEMENT - FINANCING ACTIVITIES

2023/2024		2024/2025
£000		£000
(12)	Other receipts from financing activities	(9)
<u>(12)</u>	<b>Net cash flows from financing activities</b>	<u>(9)</u>

### 13 CASH FLOW STATEMENT - CASH AND CASH EQUIVALENTS

The balance of Cash and Cash Equivalents is made up of the following elements:

31 March 2024		31 March 2025
£000		£000
611	Bank current account	412
<u>611</u>	<b>Total cash and cash equivalents</b>	<u>412</u>

### 14 EXTERNAL AUDIT COSTS

The Board has incurred the following costs in relation to the audit of the Annual Accounts provided by the Board's external auditors:

	2023/2024	2024/2025
	£000	£000
Fees payable to Audit Scotland with regard to external audit services carried out by the appointed auditor for the year	16	16
<b>Total</b>	<u>16</u>	<u>16</u>



## 15 DEFINED BENEFIT PENSION SCHEMES

### Participation in pension schemes

As part of the terms and conditions of employment of its officers, the Board makes contributions towards the cost of post employment benefits. Although these benefits will not actually be payable until employees retire, the Board has a commitment to make the payments and this needs to be disclosed at the time that employees earn their future entitlement.

The Board participates in two post employment schemes:

- The Local Government Pension Scheme (Tayside Pension Fund), which is administered locally by Dundee City Council and is a funded defined benefit final salary scheme, meaning that the Board and employees pay contributions into a fund, calculated at a level intended to balance the pension liabilities with investment assets. The Scheme currently provides benefits based on career average revalued salary and length of service on retirement.
- The Board also has liabilities for any discretionary pension payments outside the main scheme. These benefits are an unfunded defined benefit final arrangement, under which liabilities are recognised when awards are made. There are no investment assets built up to meet the pension liabilities for discretionary awards, and cash has to be generated to meet actual pensions payments as they eventually fall due.

The Tayside Pension Fund is operated under the regulatory framework for the Local Government Pension Scheme (Scotland) regulations 2008 and the governance of the scheme is the responsibility of the Pensions Investment Sub-Committee of the Policy and Resources Committee of Dundee City Council. Policy is determined in accordance with the Pension Fund Regulations. The investment managers of the fund are appointed by the Sub-Committee.

The principal risks to the Board of the scheme are the life expectancy assumptions, statutory changes to the scheme, structural changes to the scheme (i.e. large-scale withdrawals of members from the scheme), changes to inflation, bond yields and the performance of the equity investments held by the scheme. These are mitigated to a certain extent by the statutory requirements to charge the Cost of Services the amounts required by statute as described in the accounting policies note (please refer to Note 1 item F for further details).

## Transactions relating to post employment benefits

The Board recognises the cost of retirement benefits in the reported cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge the Board is required to make against reserves is based on the cash payable in the year, so the real cost of post employment/retirement benefits is reversed out of the General Reserve via the Movement in Reserves Statement. The following transactions have been made in the Comprehensive Income and Expenditure Statement and the General Reserve Balance via the Movement in Reserves Statement during the year:

	<b>Local Government Pension Scheme</b>	
	<b>2023/2024</b>	<b>2024/2025</b>
	<b>£000</b>	<b>£000</b>
<b>Comprehensive Income and Expenditure Statement:</b>		
<i>Cost of Services:</i>		
• current service cost	199	210
• past service cost	-	-
• curtailment	-	-
<i>Financing and Investment Income and Expenditure</i>		
• net interest on the defined liability (asset)	8	(16)
• administration expenses	3	4
<b>Total Post Employment Benefit Charged to the Surplus or Deficit on the Provision of Services</b>	<b>210</b>	<b>198</b>
<i>Other Post Employment Benefit Charged to the Comprehensive Income and Expenditure Statement</i>		
Re-measurement of the net defined benefit liability comprising:		
• Return on plan assets (excluding amount included in the net interest expense)	(944)	195
• Other actuarial (gains) / losses on assets	(553)	0
• Actuarial gains and losses arising on changes in demographic assumptions	(80)	(27)
• Actuarial gains and losses arising on changes in financial assumptions	115	(1,173)
• Other (if applicable)	1,108	(28)
• Impact of Asset Ceiling	(211)	1,496
<b>Total Re-measurements</b>	<b>(565)</b>	<b>463</b>
<b>Total Post Employment Benefit Charged to the Comprehensive Income and Expenditure Statement</b>	<b>(355)</b>	<b>661</b>
<b>Movement in Reserves Statement:</b>		
• reversal of net charges made to the Surplus or Deficit for the Provision of Services for post employment benefits in accordance with the Code	(210)	12
<i>Actual amount charged against the General Fund Balance for pensions in the year:</i>		
• employers' contributions payable to scheme	166	160

## Pension assets and liabilities recognised in the Balance Sheet

	Local Government Pension Scheme		
	Restated		
	2022/23	2023/24	2024/25
	£000	£000	£000
Net pension liabilities as at March:			
Present value of funded obligation	7,908	9,129	8,047
Fair value of scheme assets	(10,679)	(12,353)	(12,367)
Impact of asset ceiling	2,771	2,693	4,320
<b>Net liability / (asset) funded obligation</b>	<b>0</b>	<b>(531)</b>	<b>0</b>
<b>Net liability of unfunded obligation</b>	<b>261</b>	<b>271</b>	<b>241</b>

## Assets and liabilities in relation to post employment benefits

Reconciliation of present value of the scheme liabilities (defined benefit obligation):

	Local Government Pension Scheme	
	2023/2024	2024/2025
	£000	£000
Opening balance at 1 April	8,169	9,400
Current service cost	199	210
Interest cost	380	443
Contributions by scheme participants	131	61
<i>Re-measurement (gains) and losses:</i>		
○ change in financial assumptions	115	(1,173)
○ change in demographic assumptions	- 80	(27)
Experience gain on defined benefit obligation	1,108	(28)
Benefits paid	(622)	(598)
Past service costs, including curtailments	-	-
<b>Closing balance at 31 March</b>	<b>9,400</b>	<b>8,288</b>

## Reconciliation of fair value of the scheme assets:

	Local Government Pension Scheme	
	2023/2024	2024/2025
	£000	£000
Opening balance at 1 April	10,679	12,353
Interest income on assets	505	590
Re-measurement gain: return on assets less interest	944	(195)
Actuarial gains and (losses)	553	-
Administration expenses	(3)	(4)
Employer contributions	166	160
Contributions by scheme participants	131	61
Benefits paid	(622)	(598)
<b>Closing balance at 31 March</b>	<b>12,353</b>	<b>12,367</b>

The expected return on scheme assets is determined by considering the expected returns available on the assets underlying the current investment policy. Expected yields on fixed interest investments are based on gross redemption yields as at the Balance Sheet date. Expected returns on equity investments reflect long-term real rates of return experienced in the respective markets.

The liabilities show the underlying commitments that the Board has in the long run to pay post employment (retirement) benefits. The total liability of £0.241m is reflected in the Board's Balance Sheet. However, statutory arrangements for funding the deficit mean that the financial position of the Board remains healthy. The deficit on the local government scheme will be made good by increased contributions over the remaining working life of employees (i.e. before payments fall due), as assessed by the scheme actuary.

### Basis for estimating assets and liabilities

Liabilities have been assessed on an actuarial basis using the projected unit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. The Tayside Pension Fund has been assessed by Barnett Waddingham, an independent firm of actuaries, being based on the latest full valuation of the scheme as at 31 March 2025.

The principal assumptions used by the actuary have been:

	<b>Local Government Pension Scheme</b>	
	<b>2023/2024</b>	<b>2024/2025</b>
Long-term expected rate of return on assets in the scheme:		
Mortality assumptions:		
Longevity at 65 for current pensioners (years):		
Men	18.9	18.8
Women	21.6	21.7
Longevity at 65 for future pensioners (years):		
Men	20.2	20.2
Women	23.1	23.1
Rate of inflation (RPI)	3.40%	3.25%
Rate of increase in salaries	4.00%	3.90%
Rate of increase in pensions	3.00%	2.90%
Rate of discounting scheme liabilities	4.85%	5.75%

The estimate of the defined benefit obligations is sensitive to the actuarial assumptions set out in the table above. The sensitivity analyses below have been determined based on reasonably possible changes of the assumptions occurring at the end of the reporting period and assumes for each change that the assumption analysed changes while all the other assumptions remain constant. The assumptions in longevity, for example, assume that the life expectancy increase or decreases for men and women. In practice, this is unlikely to occur, and changes in some of the assumptions may be interrelated. The estimations in the sensitivity analyses have followed the accounting policies for the scheme, i.e. on an actuarial basis using the projected unit credit method. The methods and types of assumptions used in preparing the sensitivity analysis below did not change from those used in the previous period.

Impact on the defined benefit obligation in the Scheme:

	<b>Local Government Pension Scheme</b>		
	<b>£000</b>	<b>£000</b>	<b>£000</b>
	<b>+0.1%</b>	<b>0%</b>	<b>-0.1%</b>
Adjustment to discount rate:			
o Present value of total obligation	8,186	8,288	8,392
o Projected service cost	160	164	168
Adjustment to long term salary increase:			
o Present value of total obligation	8,296	8,288	8,280
o Projected service cost	164	164	164
Adjustment to pension increases and deferred re-valuation:			
o Present value of total obligation	8,387	8,288	8,191
o Projected service cost	168	164	159
Adjustment to mortality age rating assumption:	<b>+ 1 year</b>	<b>None</b>	<b>- 1 year</b>
o Present value of total obligation	8,657	8,288	7,937
o Projected service cost	169	164	158

## TAY ROAD BRIDGE JOINT BOARD NOTES TO THE FINANCIAL STATEMENTS

The Board's share of Tayside Pension Fund's assets consist of the following categories, by amount and proportion of the total assets held:

	31 March 2024	31 March 2024	31 March 2025	31 March 2025
	£000	%	£000	%
Equity investments	8,908	72	8,214	66
Gilts	779	6	789	6
Other Bonds	812	7	814	7
Property	1,095	9	1,877	15
Cash and alternatives	759	6	673	6
<b>Total</b>	<b>12,353</b>	<b>100</b>	<b>12,367</b>	<b>100</b>

### Impact on the Board's cash flows

The objectives of the scheme are to keep employers' contributions at as constant a rate as possible. The Tayside Pension Fund has agreed a strategy with the scheme's actuary to achieve a funding level of 100%. Funding levels are monitored on an annual basis. The next triennial valuation is due to be completed as at 31 March 2026.

The Board anticipated to pay £138,000 expected contributions to the scheme in 2025/2026.

### 16 EVENTS AFTER THE BALANCE SHEET DATE

There were no events that occurred between 1 April 2025 and 9 June 2025 that required adjustment to the 2024/2025 financial statements.

### 17 RELATED PARTIES

The Board is required to disclose material transactions with related parties – bodies or individuals that have the potential to control or influence the Board or to be controlled or influenced by the Board. Disclosure of these transactions allows readers to assess the extent to which the Board might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with the Board.

#### Central Government

Central government has effective control over the general operations of the Board. It is responsible for providing the statutory framework within which the Board operates, provides the majority of its funding in the form of grants and prescribes the terms of many of the transactions that the Board has with other parties. There are £537k of grant receipts outstanding at 31 March 2025 (2023/2024: £951k) (see note 23).

#### Other Local Authorities

Angus, Dundee City and Fife Councils are considered to be related parties of the Board. Further detail on the nature of the relationship with these local authorities is provided on page 3 of these accounts under 'Members and Officials'. However, there are no agreements between the three local authorities for the sharing of control over the Board, decisions do not require unanimous consent of the three authorities or all twelve members, and veto power does not exist. During 2024/2025, the Board entered into a number of transactions with Dundee City Council and Fife Council, as detailed below:

2023/2024			2024/2025	
Income £000	Expenditure £000		Income £000	Expenditure £000
0	-	<b>Dundee City Council:</b>	(8)	-
-	95	Interest Receivable	-	98
-	6	Central Support Services	-	6
-	91	Grounds Maintenance	-	82
-	98	Professional Fees	-	21
-	52	Capital Works	-	153
-		Other Operational	-	
<b>0</b>	<b>342</b>	<b>Total Dundee City Council</b>	<b>(8)</b>	<b>360</b>

2023/2024

## TAY ROAD BRIDGE JOINT BOARD NOTES TO THE FINANCIAL STATEMENTS

2023/2024			2024/2025	
Income £000	Expenditure £000		Income £000	Expenditure £000
-	7	<b>Fife Council:</b>	-	3
-	7	Miscellaneous	-	3
		<b>Total Fife Council</b>	-	<b>3</b>

The following balances existed between the Board and Dundee City Council as at 31 March 2025:

2023/2024			2024/2025	
Asset £000	Liability £000		Asset £000	Liability £000
0	-	<b>Dundee City Council:</b>	8	-
0	1	Interest Receivable	0	37
365	49	Professional Fees	421	104
<b>365</b>	<b>50</b>	Miscellaneous	<b>429</b>	<b>141</b>
		<b>Total Dundee City Council</b>		

### 18 LEASES

#### The Board as Lessee

The Board held no assets on finance or operating lease during 2024/2025 and, accordingly, there were no lease rentals paid to lessors during the year (2023/2024: None) or commitments due to lessors in 2024/2025 (2023/2024: None).

#### The Board as Lessor

The Board had entered a three year agreement for the lease of land and property to a third party which ended in 2011. This arrangement has continued on a monthly basis as permitted in the lease agreement. This agreement is accounted for as an operating lease. In 2024/2025 the Board received rent of £10,213 from this agreement (2023/2024: £10,213). Assuming that the lease continues for one year, the present value of minimum lease payments receivable as at the Balance Sheet date are as follows:

- a) Not later than 1 year = £10,213
- b) later than 1 year and not later than 5 years = £Nil
- c) later than 5 years = £Nil.

### 19 INVESTMENT PROPERTY

The following items of income and expense have been accounted for in the Comprehensive Income and Expenditure Statement:

	2023/2024 £000	2024/2025 £000
Rental income from investment property	10	10
Direct operating expenses arising from investment property	(3)	(1)
<b>Net gain/(loss)</b>	<b>7</b>	<b>9</b>

There are no restrictions on the Board's ability to realise the value inherent in its investment property or on the Board's right to the remittance of income and the proceeds of disposal.

	2023/2024 £000	2024/2025 £000
Balance at start of the year	75	75
Net gains / (losses) from changes in fair value	0	-
<b>Balance at end of the year</b>	<b>75</b>	<b>75</b>

The Board's Investment Properties are valued using the Level 3 (unobservable inputs for the asset) valuation technique / fair value hierarchy. There has been no change in the valuation technique used during the year.

# TAY ROAD BRIDGE JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS

### 20 PROPERTY, PLANT AND EQUIPMENT

#### *Movements on Balances*

Movements in 2024/2025:

	Other Land and Buildings £000	Vehicles, Plant & Equipment £000	Infrastructure Assets £000	Total Property, Plant & Equipment £000
<b>Cost or Valuation</b>				
At 1 April 2024	1,312	2,895	92,456	96,663
Additions	-	425	5,766	6,191
Derecognition - Disposals	-	(7)	0	(7)
Expenditure Not Adding Value	-	(109)	(6)	(115)
<b>At 31 March 2025</b>	<b>1,312</b>	<b>3,204</b>	<b>98,216</b>	<b>102,732</b>
<b>Accumulated Depreciation and Impairment</b>				
At 1 April 2024	51	1,317	28,986	30,354
Depreciation charge	25	149	1,918	2,092
Derecognition - Disposals	-	(7)	0	(7)
<b>At 31 March 2025</b>	<b>76</b>	<b>1,459</b>	<b>30,904</b>	<b>32,439</b>
<b>Net Book Value:</b>				
<b>At 31 March 2025</b>	<b>1,236</b>	<b>1,745</b>	<b>67,312</b>	<b>70,293</b>
<b>At 31 March 2024</b>	<b>1,262</b>	<b>1,579</b>	<b>63,470</b>	<b>66,311</b>

Comparative Movements in 2023/2024:

	Other Land and Buildings £000	Vehicles, Plant & Equipment £000	Infrastructure Assets £000	Total Property, Plant & Equipment £000
<b>Cost or Valuation</b>				
At 1 April 2023	1,312	2,777	87,324	91,413
Additions	-	173	6,133	6,306
Derecognition - Disposals	0	(30)	(912)	(942)
Expenditure Not Adding Value	0	(14)	(89)	(103)
<b>At 31 March 2023</b>	<b>1,312</b>	<b>2,906</b>	<b>92,456</b>	<b>96,674</b>
<b>Accumulated Depreciation</b>				
At 1 April 2023	25	1,176	28,038	29,239
Depreciation charge	25	179	1,803	2,007
Derecognition - Disposals	0	28	855	(883)
<b>At 31 March 2024</b>	<b>50</b>	<b>1,327</b>	<b>28,986</b>	<b>30,363</b>
<b>Net Book Value:</b>				
<b>At 31 March 2024</b>	<b>1,262</b>	<b>1,579</b>	<b>63,470</b>	<b>66,311</b>
<b>At 31 March 2023</b>	<b>1,287</b>	<b>1,601</b>	<b>59,286</b>	<b>62,174</b>

#### *Capital Commitments*

At 31 March 2025, the Board has entered into a number of contracts for the construction or enhancement of Property, Plant and Equipment in 2025/2026 and future years, budgeted to cost £21.945m to 31 March 2028 (Similar commitments at 31 March 2024 were £18.825m).

The major commitments are for:

## TAY ROAD BRIDGE JOINT BOARD NOTES TO THE FINANCIAL STATEMENTS

- Bearing Replacement £11.350m
- New Gantries £5.640m

### *Revaluations*

The Authority carries out a rolling programme that ensures that all Property, Plant and Equipment required to be measured at fair value is re-valued at least every five years. All valuations were carried out by Mr Alastair Kay BSc MRICS, Registered Valuer for Dundee City Council's City Development service. Valuations of land and buildings were carried out in accordance with the methodologies and bases for estimation set out in the professional standards of the Royal Institution of Chartered Surveyors (RICS).

## 21 CAPITAL EXPENDITURE AND CAPITAL FINANCING

The total amount of capital expenditure incurred in the year is shown in the table below, together with the resources that have been used to finance it.

	2023/2024 £000	2024/2025 £000
<i>Capital investment:</i>		
Property, Plant and Equipment	6,306	6,184
<b>Total Capital Investment</b>	<b>6,306</b>	<b>6,184</b>
<i>Sources of finance:</i>		
Government grants and other contributions	6,270	6,165
Capital Receipts	6	7
Insurance Receipts	30	12
<b>Total Sources of Finance</b>	<b>6,306</b>	<b>6,184</b>

## 22 INVENTORIES

	2023/2024 £000	2023/2025 £000
<b>Balance outstanding at start of year</b>	<b>44</b>	<b>56</b>
Purchases	12	1
Recognised as an expense in the year	0	(11)
<b>Balance outstanding at year-end</b>	<b>56</b>	<b>46</b>

## 23 SHORT-TERM DEBTORS

	45,382 £000	31 March 2025 £000
Central government bodies	947	528
Local authorities	365	171
Other entities and individuals	20	7
<b>Total</b>	<b>1,332</b>	<b>706</b>

## 24 SHORT-TERM CREDITORS

	45,382 £000	31 March 2025 £000
Central government bodies	16	-
Local authorities	50	141
Other entities and individuals	845	51
<b>Total</b>	<b>911</b>	<b>192</b>



# TAY ROAD BRIDGE JOINT BOARD

## NOTES TO THE FINANCIAL STATEMENTS

### 25 GRANT INCOME

The Board credited the following grants, contributions and donations to the Comprehensive Income and Expenditure Account in 2024/2025:

	2023/2024 £000	2024/2025 £000
<b>Credited to Taxation and Non Specific Grant Income</b>		
Scottish Government Revenue Grant	1,893	1,830
Scottish Government Capital Grant	6,270	6,165
<b>Total</b>	<b>8,163</b>	<b>7,995</b>

The Board has £nil revenue grants, contributions and donations that have yet to be recognised as income due to them having conditions attached to them that requires the monies or property to be returned to the grant provider (2023/2024: £nil).

### 26 CONTINGENT LIABILITIES

#### Equalisation of Guaranteed Minimum Pension (GMP) in Public Service Pension Schemes

As a result of the High Court's recent Lloyds ruling on the equalisation of GMPs between genders, a number of pension schemes have made adjustments to accounting disclosures to reflect the effect this ruling has on the value of pension liabilities. It is the understanding of Tayside Pension Fund's actuaries that HM Treasury have confirmed that the judgement "does not impact on the current method used to achieve equalisation and indexation in public service pension schemes.

On 22 January 2018, the Government published the outcome to its Indexation and Equalisation of GMP in Public Service Pension Schemes Consultation, concluding that the requirement for public service pension schemes to fully price protect the GMP element of individuals' public service pension would be extended to those individuals reaching State Pension Age (SPA) before 6 April 2021. HM Treasury published a Ministerial Direction on 4 December 2018 to implement this outcome, with effect from 6 April 2016.

On 23 March 2021, the Government published the outcome to its GMP Indexation GMP Consultation, concluding that all public service pension schemes, including the LGPS, will be directed to provide full indexation to members with a GMP reaching State Pension Age (SPA) beyond 5 April 2021. This is a permanent extension of the existing 'interim solution' that has applied to members with a GMP reaching SPA on or after 5 April 2016.

Tayside Pension Fund's actuaries valuation assumption for GMP is that the Fund will pay limited increases for members that have reached SPA by 6 April 2016, with the Government providing the remainder of the inflationary increase. For members that reach SPA after this date, the actuaries have assumed that the Fund will be required to pay the entire inflationary increase. The actuaries assumption is consistent with the consultation outcome and they do not believe that any adjustments are required to the value placed on the liabilities as a result of the consultation outcome.

#### Goodwin Case

The Goodwin case affects male survivors (of female members) by extending the applicable service back from 1988 back to 1978. This only impacts survivor benefits coming into payment after 2005. This doesn't affect who is entitled to benefit, it just impacts the amount to be paid to widowers.

The widower liability calculated as part of the formal valuation was less than 0.5% of the total liabilities for the Fund. Tayside Pension Fund's actuaries don't normally receive information on the dependent's pension amount of current members, as this is calculated only when it comes into payment by the administering authority, but they do have to allow for this in the liability calculations that they estimate based on the total service and accrued pension so they have effectively covered any adjustment for pre 1988 service/benefit for active/deferred and pensioner members. The only potential adjustment is therefore a small increase in the current widowers' liability.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF TAY ROAD BRIDGE  
JOINT BOARD AND THE ACCOUNTS COMMISSION**

Reporting on the audit of the financial statements

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF TAY ROAD BRIDGE  
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